



**Care of the Aged, Needy and the Underprivileged
(C.A.N.U.) ASSOCIATION**

TEL: (237) 77.49.36.63/75.07.19.66/95.86.51.58. P.O. Box 8119 Douala Email: canuasscam@yahoo.com



RULES AND REGULATIONS OF CANU ASSOCIATION

ARTICLE 1:	These by-laws prescribe rules to be followed for the proper Functioning of CANU and the modalities to apply certain dispositions of the status. They apply to all the members.
ARTICLE 2: Convocation and venue of meetings	Meetings of the executive and General Assembly shall be convoked by the president through the secretary and shall hold at the head quarters of the association unless otherwise decided by the bureau. Any change must be communicated to the members before hand.
ARTICLE 3: MEETINGS PROPER	<p>The agenda of executive meeting will be thus:</p> <ol style="list-style-type: none"> 1. Reading of previous minutes 2. Review of past activities(successes and failures and ways to better them 3. New matters (e.g. Projects, new needs or requests, proposals, etc.) 4. Finance 5. However, other points can be added to these depending on the needs of the association. 6. Meetings shall be chaired by the president, who will read the order of the day. The previous minutes will be read by the Secretary General who will also take down minutes of the ongoing meeting and the president will recall matters arising from the minutes. In the absence of the president during a meeting, the vice president will replace him/her. <p>The financial secretary will read the financial report during meetings.</p>
Article 4: attendance of meetings.	The presence of all the members of the executive bureau is obligatory. Any absence from meetings must be made known to the president before the meeting. Meetings shall start at 5:00pm unless otherwise decided by the National Executive Bureau/ General Assembly.
Article 5: attributes of members	<ol style="list-style-type: none"> 1. Honorary members will be those who love the activities of the association. They will be like advisers to CANU 2. Beneficiaries shall be the target population-the