

# NABWERU SOUTH YOUTH POULTRY PROGRAM

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## RULES AND REGULATIONS

These rules and regulations were first drafted in 2010 when the association was initiated to enable effective administration.

It constitutes all the rules and regulations agreed upon by all members of the governing committee of the association.

In 2013 the committee members realized that it could not effectively provide effective support to its members. The members on 22th/12/2013 in the meeting held at Nabweru offices that the association should be converted and registered as an association in order to meet other people's mind who would wish to join the association.

Therefore the association and its members shall have to abide by these rules and regulation as prescribed by the management committee.

This association is initiated for the purpose of checking on the problem of unemployment in Community and creates means

through which youth can acquire employment opportunities by creating and investing in all businesses as prescribed in the constitution of the association.

This association basically looks at unemployed youths in the village both educated and uneducated who are living on GOD's mercy.

It is a non allied association, hence does not base on religion, tribe, race, or political interests.

**The major activities of the association include;**

- Poultry farming
- Carpentry
- Agriculture
- Investing in small scale business.

**Poultry and carpentry shall always be the first priority in establishing the association projects.**

**Objectives;**

To reduce on the problem of unemployment in our community by engaging in self aid projects.

To carry out business activities in which our members can acquire employment opportunities and source of income.

To carry out voluntary services as may be required the community.

To educate the youth on how to create employment opportunities for then selves.

**Mission;**

To help fellow youth achieve their dreams in as far as employment affairs are concerned, improve their standards of living in the community.

To help youths, acquire skills of setting up self employment opportunities where jobs are unavailable.

**Motor: *Hard work upholds Community.***

The association presumes a new Community where employees are less exploited and majority are self employed and are able to earn at least UGX 5000 per day.

This is why we believe when youth come out and work hard we shall initiate a new Community of peace and prosperity.

It is the hands of youths which are going to uphold our country.

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# THE RULES AND REGULATIONS OF THE ASSOCIATION

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These rules were developed by the management committee  
agreed upon by the members of the association

1. The head of the association shall be called the chairman whose role in consideration of the provisions of this constitution of the association shall be as follows;

a. All decisions made by a member of the association shall be void until approved by the chairman.

b. All the activities which aim at running the association affairs shall be confirmed first by the chairman.

c. All leaders of the association who are below the chairman shall not make any decision without consulting the chairman unless during necessity.

From chairman, shall be the deputy and this shall have to be a female.

- i. Must have served the association for a long time not less than a year.
- ii. Must have played at least a reasonable role in the establishment of the association,
- iii. Must have contributed financially in the development of the association.
- iv. Must be of sound mind and above 18 year.
- v. The qualifications motioned in (1), shall be also considered when choosing the director and all other leaders in the

association at all levels. However minors can also be appointed on the committee not as chairman and deputy

- I. 2. The association shall have a committee of any number as may be prescribed by the heads and following shall comprise of the committee.
- II. Head chairman.
- III. Assistant vice chair person.
- IV. General secretary
  - a. Other leaders shall be as follows
  - b. Treasury
  - c. Mobilizer

On making his or her decision the treasury shall not be influenced by any leader as an individual but instead shall be the entire committee.

The chairman and treasury shall be the signatory of the association and in case of necessity one shall be entitled to sign.

The role of association leaders in general.

- a. Sensitize people about the role of the association in their community.
- b. Recruit and assign new members in the association.
- c. Help in the organization of conferences and public meetings to sensitize people about the role of the association in there society.

Protect the property of the association by using his authority.

4. Any person who wants to become a member of the association shall have to fill the forms provided as shall be prescribed by the leaders.

5. Agreements or any document filled and signed by the new member shall be handed over to the offices from where it was provided and Wait for the results or decision of the association.

6. The period of acceptance by the association shall depend on the terms and conditions of the association.

9. In case of helping a member of the association to acquire a self employment opportunity,

**The mode of operation shall be as follows;**

a. The worker shall provide his work plan which shall include the following,

- i. showing, the place where to locate the business
- ii. , type of business
- iii. , amount of capital required
- iv. period of work/ working hours,
- v. And mode of refunding money.

10. Depending on the business invested in on behalf of the well wishers (those who shall help our members to start up business), the association shall give the worker 3 weeks in order to establish the business.

11. After the three weeks of operation, workers shall be entitled to start refunding the money within a specified period of time not more than the favorable months depending on amount of capital provided and the level sales in the business.

12. The association presumes that within a period of the favorable months all capital provided shall be completed and deposited on the account of the well wisher by the association.

14. Notwithstanding the above statements, due to natural factors affecting business, the association in case of any factor has, occurred which may result into loses, shall extend the period of refunding the money, until the investor's money is recovered and then section 12 shall be effective

16. From five months, the association shall help the worker to initiate his/her own business using money which he or she shall have saved with the association since the major aims of the association is to help those with zero capital also acquire capital to start their own businesses such that the menace of unemployment is reduced in our country.

17. Workers shall deposit 50% of their daily income on the account provided by the association which shall be given to them at the end of the five months. Any worker who goes against this article shall face the association disciplinary committee and shall be fined or dismissed from the association this is aimed at having members who worked for the association live a better life and not living the association empty handed.

20. The association shall not provide money in cash to workers but instead shall purchase the material required to start a business.

21. Any employer, who subjects our member to hash conditions, shall be reported by the association to the authority of law in the village since the aim of the association is to improve on the working conditions of its members

22. The association shall accept any fund from any person, institution, association or group of people as long as there are no strings attached which are against the goals and objectives of the.

23. The fees collected from members and well wishes shall be used for the effective operation of the association by paying bills, its workers and other allowances required.

24. Payments of the workers of the association shall be prescribed by the managing committee of the association and confirmed by the chairman, deputy chairman general secretary of the association.

26. No forms of indecencies shall be entertained among the members of the association in order to preserve morality in the association this shall depend on the provision of the leaders.

27. The association shall have its log /symbol which shall appear on each document of the association.

28. The major aims of the association are to help those who can't acquire a job / work, do acquire. Whether educated or not

29. For the purpose of effective administration any person who acquires a job through the hands of the association, 10% of that person's salary, shall be paid to the association for the first five months of the operation as may be prescribed by the management.

30. Where the worker wishes, the association shall be receiving his/her salary and delivers it to the worker at time of their will

31. If the worker wishes so the salary shall be invested in any other business agreed upon by the association and the members putting into consideration term and conditions stipulated in this constitution.

33. The association posses the right to dismiss any member from it and this shall be done by members of the committee governing the association and this decision shall be addressed to the chairman for confirmation no matter the level of a member in the association.

34. Notwithstanding article 33t, the chairman's decision after consultation from the committee shall be final unless the issue includes him or her



In case the issue includes the chairman, the final decision shall be in the hands of the deputy and the general secretary.

35. The association shall be holding either village or school based workshops at least three times per year, for effective sensitization and carrying out voluntary work to teach students on how to create their own jobs raise capital

36. Statements made by public speakers and guests shall not at all if not in the interests of the association be binding on the association in case of any function organized by the organization.

37. In case a person wants to use the property of the association in carrying out business, he/she shall have to share the profit with the association depending on the agreement between the chairman and the entrepreneur.

38. The association shall not be liable for any business loss mentioned in article 37 above.

40. This constitution is flexible and there shall be a committee concerned with its amendment for effective administration.

41. Every member or work of the association shall have to undergo a training organized by the association in order to enable him or her acquire skills of working and managing the services of the association.

42. For any member to attend this training shall have to pay a reasonable fee in order to facilitate accommodation as may be prescribed by management.

43. No member shall be granted permission to work for the association unless he /she possess a working permit from the association.

44. For anyone to be a member or worker of the association shall have to present the following requirements as may be described by the directors.

- a. LC1 identity card

- b. LCI recommendation letter
- c. Application form of the association
- d. Referee as may be prescribed by the directors
- e. Health permit from any responsible authority, town council or division

On this day of 22th/ 12/ 2013, we the present members of NABWERU SOUTH YOUTH POULTRY PROGRAM, have agreed with our leaders that the above rules and regulations have been agreed upon by all of us present to work as our constitution.



THE REPUBLIC OF UGANDA

**DIRECTORATE OF COMMUNITY BASED SERVICES  
WAKISO DISTRICT**

P. O. Box 7218, Wakiso

NO.WCBO/690/14

**Certificate of Registration**  
*This is to certify that*  
**NABWERU SOUTH POULTRY YOUTH PROGRAMME**

..... of **NANSANA**  
..... **NABWERU** ..... **NABWERU SOUTH** Sub County / Town Council / Division  
..... Parish / Ward ..... Village

Has been dully registered as a **COMMUNITY BASED ORGANISATION** to carry out development activities as per their Constitution. The Organisation will perform its activities under the approved policy of NGOs and CBOs for Wakiso District and confirm to the **07/05/2014** **06/05/2018** **07/05/2018** guidelines.

DATE OF ISSUE

  
DISTRICT COMMUNITY DEVELOPMENT OFFICER

EXPIRY DATE