1. **ACTIVITIES PLANNED**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **ACTIVITY** | **TIME FRAME**  | **RESPONSIBLE TEAM/UNIT** | **RESULT** |
| 1 | Two sessions of acquaintances meetings with media institutions | Sept. 1-14,Oct.1-14 2012 | LAS-Liberia Albino Society | Acquaintances meetings held |
| 2. | Selection process of media organizations  | Nov. 5-9, 2012 | LAS | Ten media organizations selected |
| 3, | Signing MOU with selected media organizations | Nov. 19-31 2012 | LAS/selected media institutions | MOU signed between LAS and media groups |
| 4. | Radio drama/jingoes scripts writing | Dec. 3-17, 2012 | Flomo Theater Production | Scripts writing completed and forwarded for use |
| 5. | Drama/jingoes Scripts dissemination process | Jan. 8-31, 2013 | LAS | The dissemination process of drama/jingoes scripts completed  |
| 6. | Media organizations commence radio publications  | Feb. 2-3rd Aug. 2013 | Radio Veritas, Truth FM/Real TV, UNMIL radio, Sky FM, Magic FM, Love FM, ELBC, ELWA, Hot FM and radio Monrovia | Advocacy/Information Education IE have been completed  |
| 7. | Follow up to communities | Aug. 5-19, 2013 | LAS | Following up to communities have been completed realizing the impact of the IE. |
| 8. | Monitoring & Evaluation | Aug.20-26, 2013 | LAS/donor agency | M & E carried out with key stakeholders  |
| 9. | Reporting | Aug. 27-30, 2013 | LAS | All progress/impact and financial reports filed and sent to Global Hand as the international donor |

1. **PUBLIC INFORMATION/INFORMATION EDUCATION (IE)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **MEDIA ORGANIZATION** | **PUBLICITY TYPE** | **No. OF PLAY IN A MNTH** | **UNIT COST**  | **TOTAL COST USD** |
| 1. | Radio Veritas | Radio Talk show | 4 times | 125x4x7mnths | 3500.00 |
| 2. | Truth FM/Real TV | Information education | 4 times | 125x4x7mnths | 3500.00 |
| 3. | UNMIL radio | Information education | 4 times | 125x4x7mnths | 3500.00 |
| 4. | Sky FM | Information education | 4 times | 125x4x7mnths | 3500.00 |
| 5. | Magic FM | Radio Talk show | 4 times | 125x4x7mnths | 3500.00 |
| 6. | Love FM | Information education | 4 times | 125x4x7mnths | 3500.00 |
| 7. | ELBC | Information education | 4 times | 125x4x7mnths | 3500.00 |
| 8. | ELWA | Radio Talk show | 4 times | 125x4x7mnths | 3500.00 |
| 9 | Heart FM | Radio Talk show | 4 times | 125x4x7mnths | 3500.00 |
| 10. | Radio Monrovia | Information education | 4 times | 125x4x7mnths | 3500.00 |
| 35,000.00 |

1. **PROFESSIONAL SERVICE**

**SCRIPT WRITING**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **INSTITUTION** | **QUANTITY** | **UNIT COST**  | **TOTAL COST USD** |
| 1. | Flomo Theater Production  | 4 set of radio drama/jingoes  | 250.00x4 | 1000.00 |
| 1,000.00 |

1. **PROJECT STAFF COMPENSATIONS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **DESIGNATION** | **QUALIFICATION** | **COMPENSATION/ALLOWANCES** | **TOTAL COST USD** |
| 1. | Executive Director | University diploma | 250.00x12mnths | 3,000.00 |
| 2. | Consultant | University equivalent | 200x12mnths | 2,400.00 |
| 3. | Program Officer | BS. c Sociology  | 200.00x12mnths | 2,400.00 |
| 4. | Finance Officer | University student | 200.00x12mnths | 2,400.00 |
| 10,200.00 |

1. **OFFICE SUPPLIES & EQUIPMENT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **ITEM** | **QUANTITY** | **UNIT COST**  | **TOTAL COST USD** |
| 1. | Computer (Laptop) | 2 set | 750.00x2 | 1500.00 |
| 2. | Projector | 1 set | 1,500.00 | 1500.00 |
| 3. | Digital camera | 3 set | 350.00x3 | 1050.00 |
| 4. | Bulletin board | 2 boards | 75.00x2 | 150.00 |
| 5. | Printer | 2 set of LaserJet printer | 500.00x2 | 1000.00 |
| 5,200.00 |

1. **STATIONARY**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **ITEM** | **QUANTITY** | **UNIT COST**  | **TOTAL COST USD** |
| 1. | A4 size ram of sheet | 18 rams | 6.00x24rams | 144.00 |
| 2. | Pen | 12 packs | 6.00x24 packs | 144.00 |
| **3.** | Assorted markers | 12 packs | 6.00x24 packs | 144.00 |
| **4.** | Flip chart | 4 set | 125.00x6 set | 750.00 |
| **5.** | Writing pad | 24 writing pads | 1.50x72 pads | 108.00 |
| **6.** | Envelop | 10 dozens | 6.00x24 dozens | 144.00 |
| **7.** | Folders | 10 dozens | 10.00x10 dozens | 100.00 |
| 1,534.00 |

1. **ATTENDING MEETINGS/DISTRIBUTION OF DRAMA/JINGOS TO MEDIA ORGANIZATIONS**

**MOBILITY**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **ITEM** | **QUANTITY** | **DURATION** | **UNIT COST** | **TOTAL COST USD** |
| 1. | Car rental | 2 vehicles  | 87 days | 250.00x87days | 21,750.00 |
| 21,750.00 |

1. **COMMUNICATION GADGETS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No.** | **ITEM** | **QUANTITY** | **UNIT COST**  | **TOTAL COST USD** |
| 1. | Internet | 2 internet modem | 50.00x2x12mnths subscription  | 700.00 |
| 2. | Cell phone | 2 cell phones | 60.00x2 | 120.00 |
| 3. | Scratch cards | 10 cards per month | 5.00x120 cards | 600.00 |
| 1420.00 |

**SUMMARY OF PROJECT BUDGET**

1. Advocacy/Information Education (**IE**).......................................................................35,000.00
2. Professional service (Script writing)..........................................................................1,000.00
3. Project Staff compensations......................................................................................10,200.00
4. Office supplies and equipment..................................................................................5,200.00
5. Stationaries................................................................................................................1,534.00
6. Mobility......................................................................................................................21,750.00
7. Communication gadgets.............................................................................................1,420.00

**Grand Total**...........................................................................................................................**USD$76,104.00**