



**UGANDA BUSINESS AND TECHNICAL EXAMINATIONS BOARD**  
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*For any correspondence on this subject please quote Ref. No: UBTEB/ES/252/2018*

**Friday, 24 August 2018**

The Principal  
African Ark College of Management Sciences  
Kasese, Uganda

**GRANTING PROVISIONAL EXAMINATION CENTRE STATUS (BTV296)**

Reference is made to your application to host UBTEB Examinations and Assessment centre followed by the inspection of your institution by UBTEB in August, 2018. UBTEB verified and analysed your institution's inspection report and subsequently, considered your institution for provisional accreditation.

Your Institution is hereby granted a Provisional UBTEB Examination Centre number **BTV296** effective from **24<sup>th</sup> AUGUST 2018** to **23<sup>rd</sup> AUGUST 2020**.

*It was observed that your institution needs to equip its workshops among other improvements pending Full Accreditation.*

Your Centre shall in the meantime present candidates for the following business programs for UBTEB examinations;

**a. Business Certificates**

1. CHIC Certificate in Hotel and Institutional Catering
2. CRIM Certificate in Records and Information Management
3. NCPSM National Certificate in Purchasing and Supplies Management

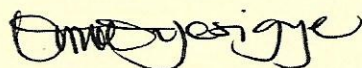
**b. Business Diploma Programs**

1. NDA National Diploma in Accountancy
2. DRIM Diploma in Records and Information Management
3. NDPSM National Diploma in Purchasing and Supplies Management

**This provisional centre number BTV296 is granted on the following conditions;**

1. *Your Centre, Staff, Students, and Governing body shall observe and adhere to all Rules and Regulations on the Assessment of Competences and Conduct of Business, Technical and Vocational Examinations in Uganda, 2014 of UBTEB.*
2. *You shall not sublet your centre and including UBTEB candidates to any other institutions without seeking and receiving permission from the Board.*
3. *Your institutions shall bridge the above mentioned gaps within Two Years to obtain Full Accreditation status.*
4. *Inclusion of additional programs other than those listed above should only be granted by the Board.*

**The Board reserves the right to withdraw the Centre Number in the event of a breach of the UBTEB Examinations Rules or failure to conform to the stated requirements and conditions.**



Onesmus Oyesigye (CPA)  
EXECUTIVE SECRETARY

cc. Chairperson, UBTEB



ACCEPTANCE OF ACCREDITATION AS UBTEB EXAMINATION CENTRE- BTV296

Please sign on the space below if you are ready to take this offer and return a copy to the Board within 14 working days with effect from date of receipt of this offer.

Name..... *Aldyamusasa Benera* ..... Signature..... *[Signature]* ..... Date: *15/10/2018*  
Head of Examination Centre

