

THE PROPOSAL FOR NON FROMAL SKILLS TRAINING FOR THE HARD OF HEARING YOUTH IN BUNDIRUGYO DISTRICT
(Hand crafts making, Carpentry skills, Tailoring and designing)

2013 -2014



Changing Lives of Hard of Hearing people"

Uganda National Association of the Hard of hearing - UNAHOH

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SUBMITTED TO:

The Organizing Committee
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14350 60th St North
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USA

AMOUNT REQUESTED FOR US \$ 98800 (Ninety eight Thousand Eight Hundred US Dollars).

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Appendix

- *Scanned Copy of the Registration Certificates*
- *Copy the Management/Organization Structure*
- *UNAHOH Profile (organization Profile 1 - 4).*
- *The address physical location where the project is to be implemented*
- *Work plan graphic lay out*
- *Work Plan Text lay out*

1.1. THE PROJECT TITLE

The title for this project is “*Training Hard of hearing people in, Non formal skill training in, Hand craft skills, carpentry skills , tailoring and designing skills.*”

1.2. THE PROJECT BACK GROUND

Uganda National Association of the Hard of Hearing (UNAHOH) was started by group of hard of hearing people who realized the antagonizing situations affecting the varsity of humanity since 2000. People in all spheres of life especially the Hard of hearing community in Uganda, face situations that need attention of both the community officials and the government. The unfriendly conditions among the hard of hearing people has brought about uncertainties like lack of jobs, lack of incomes, sickness, generally lack of communication among the hard of hearing.

UNAHOH is a community based institution which is registered under the companies Act 1989. Under Certificate No. (LUB/445) at District level, and is also registered as a non-government at national level with the Ministry of internal Affairs under Certificate No. S.5914/7935 as a recognized Non - governmental organization in Uganda.

UNAHOH is to carries out its activities of offering training service to the disable people, mostly to the Hard of hearing people by offering services like:- business skill training, skills in Tailoring and Designing, Carpentry Skill and handcraft making.

In bundibugyo, we registered a big number of hard hearing youth, who need to be trained in skills like carpentry, Tailoring and designing, and over 200 youth are registered for skill training. However the challenge is lack of financial facilitation to enable us carry out activities effectively even on other districts.

1.3. THE PROJECT PROBLEM STATEMENT

Hard of Hearing people are disabled people with retarded hearing which also affects their understanding and ability to be productive. Just like any other disabled person, hard of hearing people especially the youth find difficulty in hearing (communication), and need hearing aid gadgets for them to hear well, need to be trained to leap read, they need patience during communication, and some times need interpretation.

200 Youths, 50 children below 10 years were registered in Bundibugyo and other parts of Uganda. These people are backward, and live in poverty, Low income levels, lack of jobs,

among others etc. It is therefore a justifiable requirement to train these youth in skills and abilities that can generate income for them and enable them to be self sustainable and to offer children below 10 years an opportunity to go to school.

1.4. THE PROJECT OBJECTIVES

- (i) To train the Hard of hearing Youth in Non formal skills, in Bundibugyo District. (Using their hands i.e. hand crafts, Carpentry, tailoring and designing, Metal fabrication, animal rearing and other handicrafts material for export.)
- (ii) To train the members in basic financial management skills, skills of mobilization and resource management for future in their respective.
- (iii) To develop each member into skills that can help to generate income for one single house hold family.
- (iv) To offer support for education the hard of hearing children.

1.5. THE PROJECT IMPLEMENTING AGENCY

The project implementing Organization is:” *Uganda National Association of the Hard of Hearing*”(UNAHOH Uganda).

1.6. THE PROJECT CONTACT PERSON

The contact person is:

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1.7. THE PROJECT LOCATION

The project is to be established in Bundibugyo District, near to Bundibugyo administrative block. This district has got many disabled and heard of hearing youth in Uganda.

1.8. THE UNAHOH HEAD OFFICE LOCATION.

UNAHOH head office is located in Lubyia Zone Rubaga Division, Kampala District, off Kasubi Trading Center, near to KCC offices.

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1.9. THE PROJECT TIME FRAME

The time frame for project implementation will be for 2 financial years (2013-2014). However detailed information is described in the project budget and the work plan of this proposal.

2.0. THE PROJECT BENEFICIARIES:

UNAHOH beneficiaries are the registered and sensitized YOUTH of UNAHOH in Bundibugyo district. Other interested parties like youth from other disabled organizations or people shall only be considered after fulfilling the laid down procedures of coalition by the Board of directors, however the registered Hard of hearing youth or beneficiaries will include:

- a). The hard of hearing Youth (Youth with hearing impairment or disability).
- b). The Hard of hearing Children.
- c). Hard of hearing women and Girls.

All registered youth are classified according to their disability. This is because every disabled person can do something different has a different ability.

2.1. GENDER VARIATION

UNAHOH encourages equal gender variation in all its activities, except in some cases where it will be necessary. Both male and female youth have got the same opportunities to benefit from UNAHOH as long as you are a disabled person. UNAHOH is to up hold and support all government strategies of gender balancing in all its strategies.

2.2. THE PROJECT INPUT:

UNAHOH has got very little resources that include:

- (I) UNAHOH will provide technical by hiring two specialists in carpentry and designing support the first 20 best performing trainees on establishment of small enterprises after training.
- (II) UNAHOH will also employ the best 3 tailors

2.3. THE EXEPECTED PROJECT OUTPUT:

After receiving funds, the project will embark on several activities like just as laid down in the work plan, all the disabled people (youth, Boys, and girls will be mobilized and will be trained in several skills as laid down by the project work plan of this proposal.

HOW EVER THE EXPECTED OUT PUT ARE:-

1. The registered youth will acquire skills of in;
 - Hand craft training, Carpentry Skills and Metal Fabrication/ welding
 - Business skill training and basic financial management.
 - There shall be training in tailoring and designing.
 - While the children will be sent to school
2. UNAHOH shall also endeavor to send the children below 12 years to school.

2.5. THE PROJECT BUDGET FOR NON FROMAL SKILLS TRAINING OF HARD OF HEARING YOUTH FOR THE PERIOD OF 24 MONTHS (2013-2014).

NO	Objectives /Particulars	Times	Rates	Sub-total	Total
1	Activity 1: Collection of Information & planning meetings				
A	Finance Planning meeting	2	450,000	900,000	
B	Personal committee meetings	1	600,000	600,000	
C	Transport to Directors for Supervision	5 x 4	100,000	2,000,000	
D	Flyers for (UNAHOH) profile	1,000	1,000	1,000,000	
E	Simplified documents in a readable on Tailoring				
F	Format about entrepreneurship, Carpentry, Tailoring and Designing and Hand craft making	2000x3	200	1,200,000	
G	Preparation meetings for BOD and Staff of UNAHOH	2	900,000	1,800,000	
	TOTAL				7,500,000
2(a)	Activity 2 Purchase of Equipment and materials				
	Tailoring Equipments and Materials				
A	Tailoring Machines (Singer type)	30	250,000	7,500,000	
B	Scissors	100pieces	20,000	2,000,000	
C	12 Rolls of cloth	50	100,000	5,000,000	
D	Tape Measure	100pieces	10,000	1,000,000	
E	Threads	100bxs	5,000	500,000	
F	Needles	100bxs	5000	500,000	
G	Oil box	50	15000	750,000	
H	Weaving Machine	5	1,800,000	9,000,000	
I	Weaving needles (Hocks boxes)	20	15000	300,000	
	TOTAL				26,550,000
2(b)	Purchase of Carpentry tools and Materials				
A	Blan Machine	6	75,000	450,000	
B	Hand saw	50	20,000	1,000,000	
C	G Prub	10	50,000	500,000	
D	Prumb Long Inch	5	90,000	4,500,000	
E	Spoke shave	10	50,000	500,000	
F	Rabit Plan	6	90,000	540,000	
G	Plough Plan	6	180,000	1,080,000	
H	Tape Measure	50	7,000	350,000	
I	Spare	30	15,000	450,000	
J	Hammer	20	20,000	500,000	
K	Nails	100kg	5,000	500,000	
L	Vanish	40 Tins	20,000	800,000	
M	Timber	180 pcs	25,000	4,500,000	
N	Tool box	5	400,000	2,000,000	
	TOTAL				20,670,000
2(c)	Purchase of Handcraft Materials				
A	Basket Weaving, Roll of polythene	20 Rlls	120,000	2,400,000	
B	Needle	20 pkts	15,000	300,000	
C	Mat making (materials)	50 rolls	25,000	1,250,000	

	Sub-Total				3,950,000
3	Activity 3: Support to Children below 7 years				
A	Each child needs:-				
i.	School fees	200,000			
li	Mattresses	130,000			
lii	School Bag	20,000			
Iv	Shoes (2Pair)	40,000			
V	Bed Sheets(2pairs)	30,000			
Vi	Blankets (1pair)	20,000	581,000x100x2	116,200,000	
Vii	Books (2 Dozens)	20,000			
Viii	Suit Case or Box	30,000			
Ix	Pens and Pencils (1Doz)	15,000			
x	Geometry Sets	3,000			
xii	Uniforms (2Pairs)	50,000			
xiii	School sweaters (2 pairs)	20,000			
xiv	Clothes to 100 children		1,000,000x2	2,000,000	
	TOTAL				118,200,000
4	Activity 4: Office Staff Costs				
A	Exe. Director salary	24	400,000	9,600,000	
B	Program Officer Salary	24	300,000	7,200,000	
C	Assistant to executive secretary	24	200,000	4,800,000	
D	Cashier	24	150,000	3,600,000	
	10% NSSF for all 4 staff				
	Executive Director	24		960,000	
	Prog. Officer	24		720,000	
	Ass. Executive Secretary	24		480,000	
	Cashiers	24		360,000	
	Payment to facilitators	6 x 6mths	200,000	7,200,000	
	Payment to Sign language interpreters	6x6 "	150,000	5,400,000	
	Sub- Total				40,320,000
5	Activity 5: Administrative Costs				
	Internet Subscription				
A	Monthly Subscription	24	50,000	1,200,000	
B	Annual Subscription for the domain	2	200,000	400,000	
C	Electricity	24	50,000	1,200,000	
D	Water	24	50,000	1,200,000	
E	Rent	24	150,000	3,600,000	
F	Stationery	24	400,000	2,400,000	
G	Subsistence to staff and travel	24	300,000	3,600,000	
H	Petty Cash	24	300,000	3,600,000	
I	Office Telephone	24	300,000	3,600,000	
J	Still photo camera	1	350,000	600,000	
K	Video Camera (3 CCD 2000)	1	4,000,000	4,000,000	
M	Laptop computers and accessories	2	1,200,000	2,400,000	
N	Industrial training fee for the 2 institutes	2	400,000	800,000	
P	Land for School construction	2 Hec	5,000,000	10,000,000	
	TOTAL				38,600,000
	GRAND TOTAL				255,790,000

2.6. SUMMARY OF THE BUDGET

Activity /Particulars	Total Amount Required	Actual Amount (UG. Shs)	Required Amount in US Dollars (\$)
Activity 1: Collection of Information & planning meetings	7,500,000	7,500,000	\$ 2898
Activity 2 Purchase of Equipment and materials			
Tailoring Equipments and Materials	26,550,000	26,550,000	\$ 10255
Purchase of Carpentry tools and Materials	20,670,000	20,670,000	\$ 7984
Purchase of Handcraft Materials	3,950,000	3,950,000	\$ 1526
Activity 3: Education to Hard of hearing Children In Bundibugyo			
Support to Children below 7 years	118,200,000	118,200,000	\$ 45654
Activity 4 Office & Staff Costs	40,320,000	40,320,000	\$ 15574
Activity 5 Administrative Costs Internet Subscription	38,600,000	38,600,000	\$ 14909
Grand Total	255,790,000	255,790,000	\$ 98800
Actual Amount Required			\$ 98800

2.7. THE PROJECT FINANCIAL MANAGEMENT PLAN.

UNAHOH has policies and procedures it uses in financial management. (The financial policy and the administrative policy.)

In our constitution, it is clearly laid down in Articles 13, 14, & 15 that the director of Finance & the Treasurer shall be in charge of all UNAHOH finances or financial interests and that the income and expenditure summaries shall be prepared and submitted.

Who so ever shall receive funds for any project of UNAHOH shall hand them over to the treasurer, who shall bank them before the Board plans how to spend it.

All UNAHOH financial controls are found in the Finance Policy and the Administration Policy.

2.8. THE PROJECT MONITORING AND EVALUATION PLAN.

UNAHOH has got well equipped trained and monitoring staff/team who do their work in accordance with the laid down project plans. UNAHOH officers follow the procedures laid down during the work plan strategy in the proposal.

UNAHOH shall however from time to time expect donors to come and analyze, evaluate the utilization of the funds for a particular project. Accounting records and other required records like receipts, invoices, requisitions, books and other records for income and expenditure analysis shall be checked at the discretion of the Directors.

UNAHOH has got qualified and technical staff can control finances. Audit exercises shall also be carried out from time to time to verify the true and fair view of the books of accounts and reports shall be submitted to the Executive Director for analysis.

2.9. THE PROJECT SUSTAINABILITY PLAN.

UNAHOH has got a sustainability plan, to enable the project carried out its activities even with out support from donors who shall help us to support the project.

The institution started a computer training center and resource center business that brings finances to the organization. These two projects shall contribute effective to the sustainability of the school.

UNAHOH has got a resource centre that brings in finance to support the Hard of hearing people.

2.10. THE PROJECT IMPACT ON ENVIRONMENT

UNAHOH project and programs have got no bad impact on environment. The project has no threat to people of the surrounding and it has no harm to any body or creature in the community.

2.11. THE PROJECT ANTICIPATED COMMUNIT ATTITUDE.

This is one of the most loved projects in the community because of its practicality in Bunidbugyo and Arua Gulu districts. The community has got every positive attitude towards the establishment of the training centre. Much contribution in form materials comes from the community. This is because it has helped many of their children and youth of the community.

2.12. CONCLUSION

The entire UNAHOH board members and the members of the committee at large wish to thank all those who have helped us in this establishment.

We also wish to assure you that we shall be royal and compliant to the rules, we support the guiding principals and that the project will be available to cater each and every body that is willing to stand and support UNAHOH in its efforts.