

SOCIAL ORGANIZATION FOR VOLUNTARY ACTION

SOVA

PROFILE



SOVA is a grassroots organization based in Odisha, India. It works to provide health services, youth training, and NRM programs to the underserved rural populations of the Dhenkanal district of Odisha.

Objectives:

- To provide Primary Health Care Services.
- To take up welfare activities for women and children
- To empower youth and adolescents
- To conduct training, survey & research programmes.
- To take up Natural Resource Management and other livelihoods activities
- To take steps to eradicate child labour
- To undertake awareness generation programs for the underserved people of the society.
- To enhance quality of life of tribal living in remote areas and also migrated to urban settlements
- To promote handicraft programmes and artisan welfare programmes
- To encourage thrift and credit activities, especially among women
- To encourage rural sports, drama and other cultural aspects in the village level
- To socioeconomically empower the under privileged

Mission:

To strengthen communities, community based organizations and people's institutions on the issues related to education, health care, Gender equity, Natural Resource Management and make them empowered to attain sustainable development.

Focus:

- Primary Health
- Nutrition
- Livelihoods
- Training & Capacity Building
- Youth and Adolescent
- Women & Children

Establishment:

Year of Establishment: 1992

Full name: Social Organization for Voluntary Action

Acronym: SOVA

Legal Status: Registered under Societies Registration Act XXO of 1860
Registered under Foreign Contributions ® Act 1976
Exempted under 12A and 80 G of Indian Income Tax Act
Having PAN / TAN

Location: At: Kasipada, via: Dhenkanal RS
P.O.: Gengutia, Dist.: Dhenkanal, Odisha INDIA
PIN: 759013 Tel: 9437361026
E-Mail: sova_dkl@rediffmail.com
URL: www.sovaodisha.in

Number of Members: General Body: 17
Executive Committee : 09

Membership/affiliations in professional associations/organizations:

- Member, National Youth Council, Ministry of YA & Sports, Govt. of India
- Orissa VHA (OVHA), a State level Federation of health NGOs.
- Nehru Yuva Kendra, Dhenkanal, under Ministry of YA & Sports, Govt. of India.
- Dist. Representative, Right to Food Campaign-Orissa, Dhenkanal
- Member, Voice for Child Rights, Orissa
- Member, District Rapid Response Group, Dhenkanal
- Life Member of Breast Feeding Promotion Network of India, New Delhi
- Member Rogi Kalyan Samiti, H&WC, Dhenkanal
- Member, District Blood Bank (Under Indian Red Cross Society)
- Member, Gender and Water Alliance, The Netherlands
- Member, Public Hearing Committee, MGNREGS, Sadar Block, Dhenkanal
- Member, Zilla Swasthya Samiti Dhenkanal
- Executive Committee Member, Society for Welfare of Child Labour, Dhenkanal
- Advisory Committee Member, PC & PNDD, DHH, Dhenkanal
- Member, Consumer Protection Council, Govt. of Odisha
- Member District Quality Assurance Committee, DHH, Dhenkanal

Major Partners:

- Ministry of Health & Family Welfare, Govt. of India
- Ministry of Women & Child Development, Govt. of India
- UNWFP, Odisha, Bhubaneswar
- ZSS (Zilla Swasthya Samiti), Dhenkanal
- Nehru Yuva Kendra Sangathan, Dhenkanal
- Odisha Voluntary Health Association (OVHA), Bhubaneswar
- Children Film Society of India, Mumbai
- International Agencies based at USA, UK, Switzerland
- Oil and Natural Gas Corporation Ltd., Govt. of India
- Childline India Foundation, Kolkata, India

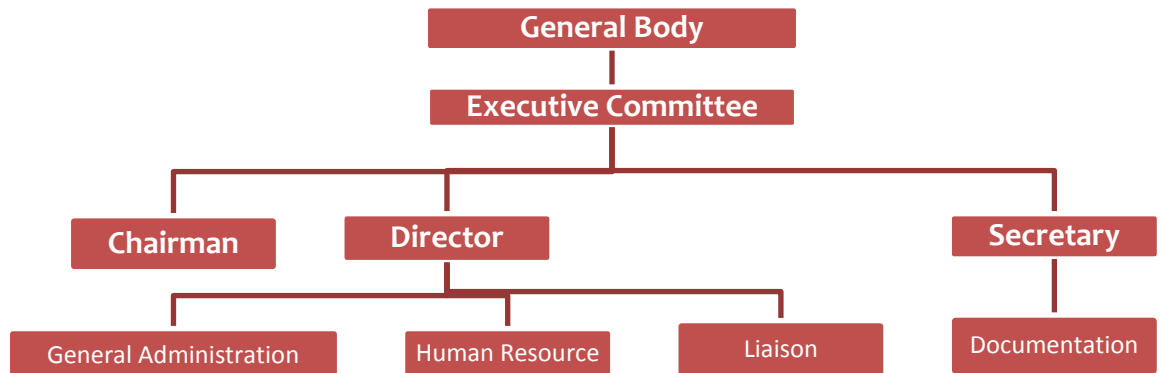
Organization/ Human Resource**Governance:**

The General Body, which meets at least once a year, comprises all members of the Society. It is the apex decision making forum. The management is vested on an Executive Committee, which is democratically elected every five years, and is headed by the Director. Matters pertaining to administration are decided by the Executive Committee and are executed by the Director.

Staffing Pattern:

There are three types of staffs: Core Staffs, Project Staffs and Support Staffs. Whereas the number of Cores Staffs and Support Staffs attrition rate is very low, the Project Staffs vary according the number of projects/ programmes run at a time.

Organogram:



Policies:

The basic referral document for all operations is the Operational Guidelines which contains the policies, HR Policy, Finance and accounts Policy, Procurement Policy, Organizational arrangement policy etc.

Performance Evaluation:

Performances of staffs are evaluated at the end of every month according to a predesigned and standardized set of principles and norms.

Financial system:

Financial Operations:

Finance/ and accounts of the organization are maintained mainly through bank accounts; sans the cash in hand. Accounts are maintained by the exclusive accounts section, headed by the Accounts Officer. Accounts follow accrual basis. The financial year starts from 1st April of any year to 31st March next year.

Audit:

The statement of accounts is audited by an external auditor at the end of every financial year. The auditors are appointed by the General Body.

Internal Control System:

All expenses, signing and releasing of bank transfer orders or cheques is performed by and are approved by the Director.

Preparation of payment/deposit vouchers and bank transfers is performed by the Accounts Officer.

Accounting and record keeping is completed by the Accounts Officer and his staffs. Bank reconciliation is also prepared and certified by the Accounts officer.

Use of cash usually does not exceed Rs 5,000/- but in exceptions, it has to have prior approval of the Director.

There is appropriate segregation of functions in place to ensure that one person cannot be in full and exclusive control of all phases of one work process and one payment process.

Major Projects/ Programmes

- Management of Srimula Health & Wellness Centre under PPP mode.
- Fortification of Mid-Day Meal in Dhenkanal
- Training on General Duty/ Patient Care Assistance
- Promotion of Kitchen Gardens in schools
- Operation of Mobile Health Unit
- Management of One Stop Centre(SAKHI)
- Infrastructure development of farmers
- Operating Childline Service(1098)
- Providing clean energy in remote areas
- Vocational Training to Youth
- Construction of Mini Stadium under CSR of ONGC, Govt. Of India

SOVA is a recipient of the Prestigious National Youth Award conferred upon by the Ministry of Youth Affairs & Sports, Govt. of India

