

# STATUTE OF PKO

## Article 1: Name & Logo of the association

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Since year 2004 the previous Khmer team of the international NGOs named ERM is committed to create a Khmer association in order to continue & develop the non formal education components.

This association founded by the adherents is called « **Puthi Komar Organization** » which is a non governmental, non profit, non religious and non political party.

This association is formed in accordance with chapter 3, article 42 of the constitution of the kingdom of Cambodia.

The logo is presenting as follow:



## Article 2: Goals of the association

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**Puthi Komar Organization** has the goals as follow:

- Improve the quality of education in Cambodia, by providing opportunities for children to play and learn, by sharing our experience on formal and non-formal education with the other educational organisations.
- Enhance the community's involvement in educational activities through community mobilization activities in order to increase school attendance.

## Article 3: Office of LS

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The registered office is situated at the following address:

- House 154, group 10, Rumchek 4 village, Rattanak commune, Battambang district, Battambang province, Cambodia.

The office could be transferred by simple decision of the Governing Board.

## Article 4: The Governing Board

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This association is led by the Governing board. The governing board is the supreme body of the organization, which is formed by 5 to 7 members elected for 3 years' mandate. These members could be reelected for a second mandate but not for a third one.

### 4.1 Roles and responsibility of governing board

- To establish and amend the constitution of the organization
- To represent the organization towards the public and to enhance the organization image
- To select the management through the appropriate process

- To approve program policies and strategies, operation plans and projects for implementation
- To provide guidance for the program implementation, management and evaluation
- To the management team in fund raising
- To serve as court of appeal

#### **4.2 Meeting**

The meeting of the Governing Board should be conducted one time every 6 months according to the convocation of the Chairman and / or executive director or by the request of one quarter of the members.

The Governing Board is effectively able to deliberate only if 2/3 of the members are present.

All the meetings have to be led by the Chairman.

All the decision must be taken based on the absolute majority.

In case of equal vote, the voice of the Chairman is preponderant.

#### **4.3 Ordinary General Assembly**

The General Assembly is opened for all members of the association; the General Assembly must regroup at least 2/3 of the members.

The General Assembly is conducted one time per year according to the invitation of the Chairman and / or the director.

The agenda of the meeting is clearly defined before each meeting by the Chairman with the support of the executive director.

The General Assembly votes all decisions by absolute majority of expressed votes.

The General Assembly approves on:

- annual report presented by the Chairman,
- financial report and provisional annual budget presented by the Treasurer.

If necessary, the General Assembly votes to nominate the members of Governing Board for a mandate of three years.

The General Assembly takes all decisions on the different requests presented by the agenda concerning the development of the association.

#### **4.4 Extra Ordinary General Assembly**

The Extraordinary General Assembly is conducted only for changing the statute of the association or in case of dissolution of the association.

The Extraordinary General Assembly is conducted when there is a request formulated by the Chairman or by 2/3 of the Governing Board members.

The Extraordinary General Assembly is effectively able to deliberate only if 2/3 of the members are present. If this quorum is not reached, the Assembly must be summoned one month later. On that time the Extraordinary General Assembly deliberates even if the number of member is not enough.

The General Assembly votes all decisions by absolute majority of expressed votes.

#### **4.5 Member criteria's selection**

- At least 30 years old
- At least 2 women as members
- 5 years of experience on social, education, financial, management or fundraising sector
- Volunteer without personal interest
- Have sufficient time & work commitment
- No relative are accepted within the governing board member and staffs

#### **4.6 Member admission**

To be the member of the association, the individual has to apply the request form to the existing governing board and be accepted by the absolute majority of the governing board members.

#### **4.7 Member Termination**

- In case of resignation, a notice of three months is required.
- In case of discharge voting by a majority of governing board members, a notice of one month is required.

In case of vacancy, the Governing Board will appoint new members for a short period & the General Assembly will vote for the final replacement. The mandate of new members will finish at the date of the previous contract of the replaced members.

The Governing Board will elect among its members by the secret vote:

- One Chairman
- One Vice Chairman
- One Treasurer

Two other members

#### **4.8 Role and responsibility of office bearers**

The office bearer is composed by the Chairman, the Vice Chairman, the Treasurer and two extra members. Their roles and responsibilities are defined as follow:

For the Chairman:

- Ensure the fulfillment of Governing Board members
- Help to manage the team in order to achieve the mission of the association
- Establish an agenda for meeting, and call for Chair meeting
- Ensure the decision making functions
- Present the annual non financial activity report to the board
- Act on behalf of the association in front of the court.

For the Vice chairman:

- Act as the Chairman during his/her absence
- Assign to a special area of responsibilities

For the Treasurer:

- Present the financial report & the annual budget to the Governing Board
- Propose the external auditor
- Present the audited annual accounts
- Advice financial sound management

The Treasurer and other members, nominated by the Chairman with the approval of the Governing Board, could have the right to sign cheque and saving on behalf with the executive director.

For other Members:

- Participate regularly and actively in the meetings
- Assume any specific responsibility or accept a task when required
- Represent the organization in public functions when required

### **Article 5: Assets and Means of support**

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The resources of the association are:

- Funding from government, local Ngos, International organizations or private organizations, Embassy...etc
- In kind donation from the above institute,

- Self financing activities,
- Legal resources authorized by Cambodia legislative text,
- Individual donation,
- Initial assets and means of support have been provided by ERM, an international non-governmental organization based in France, through its subsidiary organization in Cambodia.

### **Article 6: Dissolution of the association**

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In case of voluntarily dissolution decided by the Ordinary General Assembly, the Governing Board will provide all kind of assets of the association to one other organization who has the same objective or government partners.

### **Article 7: Duration of the association**

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The association was created on 15 of March. and the ended date is unlimited.

### **Article 8:**

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Until the first Ordinary General Assembly, the persons who undersigned on the statute will be responsible on the administration of the association.

Mr Khoun Chhoeut as the chairman of the Governing Board has the full authorization to facilitate the registration process with the authorities

Board Members:

Battambang, date:  
Signatures

មាត្រា ៧ : អាយុកាលរបស់សមាគម

សមាគមត្រូវបានបង្កើតឡើងនៅថ្ងៃទី១១ ខែ ឧសភា ឆ្នាំ ២០០៥ហើយកាលបរិច្ឆេទបញ្ចប់មិនត្រូវបានកំណត់ឡើយ។

មាត្រា ៨ :

រហូតដល់ថ្ងៃមហាសន្និបាតសាមញ្ញលើកដំបូង បុគ្គលដែលផ្តល់សេចក្តីយល់ព្រមលើ លក្ខន្តិកៈនេះនឹងទទួលខុសត្រូវលើរដ្ឋបាលរបស់សមាគម។

លោក ហួន ឈឿន ដែលជាប្រធានក្រុមប្រឹក្សាភិបាលមានការអនុញ្ញាតពេញលេញ ក្នុងការសុំលេងនៃការចុះបញ្ជីជាមួយនិងអាជ្ញាធរ។

សមាជិកក្រុមប្រឹក្សា :

ឃុន ឈឿន ប្រធានក្រុមប្រឹក្សាភិបាល 

លោកស្រី Agnès Curkistoff អនុប្រធាន 

ហ្វាន វិសាល ចៅក្រម 

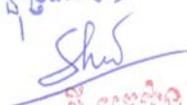
ហួន ភារ៉ុន សមាជិក 

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ស៊ី ជួន សមាជិក 

លោកស្រី Inan មីនីស្ត្រ ម៉ាស វិណា ណាវ៉ាន 

លោកស្រី Corinne Juby មីនីស្ត្រ 

បានកំណត់ទុក លក្ខន្តិកៈ...  
នៅក្រសួងមហាផ្ទៃ តាមលិខិតលេខ...  
ចុះថ្ងៃទី...ខែ...ឆ្នាំ...  
ក្នុងពេញថ្ងៃទី...ខែ...ឆ្នាំ...  
នាយកដ្ឋានគ្រប់គ្រងសមាគម  
កម្ពុជា  
  
ថ្មី សុភ័ក្តិ



**ឧបនាយករដ្ឋមន្ត្រី សហរដ្ឋមន្ត្រីក្រសួងមហាផ្ទៃ  
ជំរាបមក**

**លោក ឃុន ឈឿន ប្រធានអង្គការពុទ្ធិកុមារ**

**កម្មវត្ថុ** : អំពីការសុំចុះបញ្ជីរបស់ **អង្គការពុទ្ធិកុមារ** នៅក្រសួងមហាផ្ទៃ ។  
**យោង** : លិខិតលេខ **០០១ អ.ណ.ក** ចុះថ្ងៃទី **១៦** ខែ **ឧសភា** ឆ្នាំ **២០០៥** ស្តីពីការសុំចុះបញ្ជី  
របស់ **អង្គការពុទ្ធិកុមារ** ។

តបតាមកម្មវត្ថុ និង យោងខាងលើ សូមជំរាបលោកប្រធានថា ក្រសួងមហាផ្ទៃយល់ព្រម  
ចុះបញ្ជី **អង្គការពុទ្ធិកុមារ** ដែលមានអាសយដ្ឋាន នៃទីស្នាក់ការកណ្តាលនៅផ្ទះលេខ **១៩៤** ភូមិ**បឹងកេងកង**  
ឃុំ**គគីរ** ស្រុក**បឹងកេងកង** ខេត្ត**បឹងកេងកង** នោះហើយ ។ **អង្គការពុទ្ធិកុមារ** ត្រូវអនុវត្តតាមលក្ខន្តិកៈ  
ដូចបានតម្កល់ទុកនៅក្រសួងមហាផ្ទៃនិងធ្វើសកម្មភាពការងារក្នុងក្របខ័ណ្ឌអង្គការអព្យាក្រឹត មិនប្រកាន់  
ពូជសាសន៍ មិនប្រកាន់សាសនា មិនប្រកាន់និន្នាការនយោបាយ មិនធ្វើសកម្មភាពបំបែកអោយគណបក្ស  
នយោបាយ និងមិនធ្វើជាឧបករណ៍គណបក្សនយោបាយ ។

ក្រោយពីច្បាប់ស្តីពីសមាគម និងអង្គការមិនមែនរដ្ឋាភិបាលចូលជាធរមាន អង្គការពុទ្ធិកុមារ  
ត្រូវដាក់ពាក្យសុំចុះបញ្ជីសាជាថ្មីអោយបានត្រឹមត្រូវតាមច្បាប់ ។

អាស្រ័យហេតុនេះ សូមលោកប្រធានជ្រាបជាព័ត៌មាន ។  
សូមលោកប្រធាន ទទួលនូវការរាប់អានដ៏ស្មោះស្ម័គ្រអំពីយើងខ្ញុំ ។



- ប ឃ ង ១ ៤ ១ :**
- ទីស្តីការគណៈរដ្ឋមន្ត្រី  
" ធីត្យុជនជ្រាប "
  - សាលាខេត្តបាត់ដំបង  
" ធីត្យុមុខការ "
  - ឯកសារ - កាតព្វកិច្ច