# THE CONSTITUTION

# **OF**

## GIFT WOMEN LINK FOUNDATION

# P.O BOX 590 UGANDA

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23/04/2008

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#### **PREAMBLE**

GIFT WOMEN LINK FOUNDATION is women based, independent, non-government and nonprofit making organization that is committed to support women in rural areas in Kasese District.

The organization is one of the community based organizations (CBO) and has the full human resource well equip with the skills of administration offering services to the local communities to ensure sustainable development with no discrimination of any kind. The organization was started by three (3 members (Kabugho Juliet, Masika Dorcus and Mbambu Martha) with an aim of improving the technology and standards of living of need women education, on poverty alleviation and information dissemination. It was started as a Non- profit making and a Community Based Organization (CBO) and registered with Kasese District local Government.

This organization was perceived by a number of Volunteers after carrying out a comprehensive research on the levels of women in Kasese district Uganda.

The research showed that despite the efforts government and NGOs are putting in place in supporting the implementation of development programs in the area of technology, education, medical health, and environmental protection, modernization of agriculture and micro finance services and credit societies the needy women are lacking behind in technology and education.

The women and orphaned girls have been estimated as 17 million in Uganda and Kasese possess 1289 orphaned girls, 398 street women, and girls by 2007 surveillance report.

### AREAS OF OPERATION

GWL shall carry out its activities in Busongora south, Bukonzo East and Busongora North of Kasese District.

The executive shall have the powers to expand its activities and open offices in other neighboring districts especially in the western Region.

### **DEFINATIONS AND ACRONYMS**

**Community**: social groups of any size whose members reside in a specific locality, share government, and often have a common cultural and historical heritage.

**Empowerment**: the process by which people gain control over the factors and decisions that shape their lives.

**Community empowerment**: the process of enabling communities to increase control over their lives.

Acronym for GIFT WOMEN LINK FOUNDATION (GWL)

**CBO:** Community Based Organisation operating within a region.

**Non government organization**: an indigenous organization that is registered with the NGO board in Kampala – Uganda.

### ARTICLE 1: THE ORGANISATIONAL PROFILE

### 1. Name and address of the organization

The name of the organization shall be known as GIFT WOMEN LINK FOUNDATION. In short the organization shall be GWL).

The organization shall have a valid fulltime address determined by the secretariat in consultation with the executive committee. The full address shall provide a unique identity of the coalition to include; postal, physical, telephone and electronic for purposes of official and internal and external communication.

At the time of promulgation of this constitution the organizations address is:

GIFT WOMEN LINK FOUNDATION, P.O BOX 590, Kasese Uganda

Tel: +256777749267

Email: giftwomenlink@gmail.com

2. **Legal status**: GIFT WOMEN LINK FOUNDATION shall register as an independent, women based, non political, non governmental and non profit making organization.

#### 3. Office location:

The offices of the organization shall be situated at a place duly selected by the secretariat in consultation with the EC in any part of the republic of Uganda provided it is convenient for effective and efficient organization operations.

It will be located at Kasese Municipality –Kasese Western Uganda District.

### 4. Operational scope

The geographical and programmatic operational scope of the organization shall be in accordance with the policy and constitutional mandate of the organization and any variations thereof shall be determined by the secretariat with the consultation and approval of the EC.

### **ARTICLE 2: VISION, MISSION AND OBJECTIVES**

- 1. The organizations vision shall be: To ensure Development excellence in technical technology services for self-reliance of vulnerable women in communities in Kasese District.
- 2. The organizations mission shall be: sustaining women with technology in communities from grass root through active participation for sustainable development.
- 3. The organizations overall objective: To empower and transform women communities through technology and skills for life in rural areas.

As part of its strategic objectives, the organization shall strive to ensure:

- a) To educate women on technical technology management as a tool for development.
- b) Promote small scale agriculture in women communities
- c) To educate, support and care for the vulnerable women for education, medical care, food, scholarship, materials and the general welfare.
- d) To educate the vulnerable women so that they will be recognized as important citizens of Uganda and the world at large and be given especial attention incase of need.
- e) To excel in academic, technical entrepreneur skills and co-curricular activities.
- f) To promote the need for protection of vulnerable women, to live in a peaceful and enjoyable environment.
- g) To care for the disabled women, orphan and street Childs.
- h) To empower women in vocational skill management to improve on their standards of living.
- i) To conserve the environment so as to limit environmental Degradation.

#### **ARTICLE 3: MEMBERSHIP**

Membership shall be open to all organizations and individuals working to foster poverty eradication, economic empowerment, advancing technology, gender mainstreaming and community transformation.

GIFT WOMEN LINK FOUNDATION membership shall comprise of three (3) categories

### 1. Full membership:

These are organizations, institutions who are involved in activities that fall within the aims, objectives and interests of GIFT WOMEN LINK FOUNDATION and have been admitted to full membership in accordance with the provisions of the membership criteria.

### 2. Affiliate membership.

Affiliate membership shall be open to any individual person or institution or body identified by the organization to be sympathetic to the objectives of the organization, such empathy to be evidenced by any overt act(s).

PROVIDED always that this category of membership is not automatic and the coalition reserves results of admission Affiliate members shall have no voting rights.

### 3. Honorary Membership

Honorary membership shall be coffered by the executive committee by the individual or organization on such conditions as it may think fit, with the approval of the general assembly. Such a member shall neither have voting rights nor have hold office and shall not be subjected to pay any fees but shall be required to promote the organization in different ways such as giving donations to the organization.

### Article 3: rights and obligations.

### 1. Full members shall

- a. Participate fully in the proceedings of all meetings/ assemblies, and other activities and programmes of the organizations.
- b. Nominate or be nominated in the organization.
- c. Have access to facilities provided by the organization where necessary.
- d. Be entitled to ongoing capacity building and training provided by the organizations.
- e. Abide by the provisions of this constitution and the amendments hitherto and to comply with other policy provisions of the organization.
- f. Attend relevant meetings convened by the Co-coordinator in conjunction with the chairperson except for those organization members living up-country or abroad and have expressly notified the association in writing of their inability to attend.

### 2.Other members shall:

- a. Participate in the proceedings of meetings of assemblies and other activities of the Organization save that they shall not vote or elect or be elected to any office.
- b. Have access to facilitates provided by the Organization where necessary.

#### 2. All members shall:

**a.** Exercise freedom of speech and expression of opinion without interference or undue influence from other members.

**b. PROVIDED** that the said exercise of freedom of speech and expression of opinion shall not prejudice the interests of other person or the Organization.

### ARTICLE 4: CESSATION OF MEMBERSHIP

- **1.** A person or an organization shall cease to be a member in any of the following circumstances:
  - **a.** Upon failure to abide by this constitution and other relevant policy provisions of the Organization.
  - **b.** Removes her/his name voluntarily from the Organization's register of members.
  - **c.** Upon cessation of the organization.
  - **d.** Deregistration of the organization.
  - e. Conviction of a criminal offence
- 2. A member whose annual subscription accumulates to arrears as per 31<sup>st</sup> March into the new financial year shall not be entitled to any rights and privileges of membership. The names of all members with undue subscriptions as per 30<sup>th</sup> September into the new financial year shall be reported to the Executive Committee that will jointly sit with the general assembly on next of action.
- 3. If such a member (hereinafter called the 'defaulter') at any time commits any breach or persistent breaches of the Organization's constitutional provisions or shall be guilty of any flagrant breach of her/his duties or shall fail to account for, pay over or refund to the Organization any money for which he/she is accountable to the Organization after being required so to do in writing by the Executive Committee; or being guilty of any act prejudicial to the Organization .Then in any case the Executive Committee may expel or suspend the defaulting member by notice in writing given to her/him, where upon the defaulter's membership shall become suspended or terminated.

**PROVIDED** that a member shall not be suspended or expelled without an inquiry to establish the facts and they have been given a written warning and opportunity to be heard.

- 4. In case of a member not being satisfied by a decision taken by the Executive Committee, the said member may appeal to the General Meeting wherefore the General assembly shall cause to be put in place a special task force composed of fully paid up members and not exceeding four (4) in number to investigate the issue in dispute within a reasonable time frame as shall be decided on by the General Meeting. The appeal shall be lodged through the Chairperson of the Executive Committee and a copy be given to the Coordinator and every such appeal shall be considered as part of the business of the General Assembly next after it has been lodged. The decision arrived at by the General Assembly on such dispute shall be final and binding on all parties and thereafter, any further appeals shall be disallowable.
- **5.** A person or organization that has ceased to be a member but is desirous of having their membership reinstated may, in an appropriate manner lodge in a fresh

application, which shall be considered in accordance with the Organization membership criteria, provided the applicant had demonstrated satisfactory mitigation of the conditions that occasioned previous dismissal at the discretion of the Executive committee.

a. Any member who ceases to be a member shall remain liable for all subscriptions and contributions due from or imposed upon her up to the date when he/she ceased to be a member.

### **ARTICLE 5: VOTING**

- **1. Eligibility**: Members eligible to vote and stand for election shall be:
  - a Full members, that being organization or individual members, such members shall cast only one vote:
  - b. Affiliate/honorary members shall not have a right to vote but shall have the right to attend and participate in the deliberations at the General Assembly.
  - c. No member shall be entitled to vote at any special / Annual General Meeting unless all monies presently payable by the Organization have been paid.
  - d. On a poll, votes may be given either personally or by proxy.
- **2. Postal voting:** The Executive Committee shall, if requested in writing by not less than twenty members of the Organization entitled to vote, because a postal votes to be taken on any question affecting the interest of the Organization. Every voting paper shall be arranged in affirmative, negative and neutral vote upon each question and a copy shall be sent to every member entitled to vote. The Executive Committee shall fix the date for the return of the voting papers and shall appoint two or more members entitled to vote, to count the vote s and to report to the Executive Committee.

Any question decided by a postal vote shall have the same effect as if it had been a resolution duly carried out at the general meeting at which such vote shall be tendered and every vote not disallowed at such meeting shall be deemed valid. The chairperson of the sole and absolute judge of the validity of every vote tendered at any meeting

3...Voting by proxy: Members entitled to vote at the general meeting of the Organization, or elect members at meetings of the Organization and voting members of such other groups and subsidiary bodies of the Organization approved by the Executive Committee to appoint proxies, shall be entitled to vote by proxy. The instrument appointing a proxy must be under the hand of the appointee or his attorney duly authorized in writing. A proxy must be a member of the Organization. The power of attorney or other authority if any under which it is signed or a materially certified copy of that power or authority shall be deposited at the registered office by the Appointee less than 48hours before the time of holding the meeting or adjourned meeting with the person named in the instrument proposed to vote or in the case of a poll and in default the instrument or proxy shall not be treated as valid.

#### ARTICLE 6: ORGANIZATION'S STRUCTURES

There shall be the following organs of the Organization:

- A. The General Assembly.
- B. The Executive Committee
- C. The Secretariat

### ARTICLE 7: THE GENERAL ASSEMBLY

### 1. GUIDING PRINCIPLES OF THE GA

The general assembly of members of the organization shall constitute the supreme decision making body of the organization and shall approve policies made by the executive committee and be the ultimate decision making body of the coalition.

- a. The General Assembly of GIFT WOMEN LINK FOUNDATION shall meet at least once in twelve (12) months, in any case **NOT** later than the 31<sup>st</sup> day of February of each Calendar year.
- b. The General Meeting shall be composed of representatives of the fully paid up members. One or more people may represent a member organization provided that each member shall be entitled to only one vote.
- c. The persons nominated by the member organizations to the General Assembly of GIFT WOMEN LINK FOUNDATION shall be active members (not staff) in their respective organizations and shall be in position to take decisions on behalf of their organizations when need arises. Staff members may attend but as exofficio or observers when invited.
- d. The AGMs will be conducted in a transparent manner and open to partners who wish to participate as listeners.
- e. The member organizations shall be given a notice of at least 14 days in writing to attend the General Assembly. The notice shall specify the date, time, place and agenda.
- f. Quorum at the General Assembly shall be at least half of eligible members to attend the meeting.

### 2. Functions of the General Assembly

The General Assembly shall have the following functions:-

- a. Approve the general policy framework of the Organization and agree on priorities and strategic issues;
- b. Receive and approve the minutes of the previous Annual General Meeting;
- c. Receive and approve the annual progress and financial reports of the Organization;
- d. Approve the planned activities for the ensuring year;
- e. Elect office bearers as it may be deemed necessary and in accordance with this constitution
- f. Approve auditors
- g. Perform any such duty or function that requires the approval of the General Assembly.

#### **ARTICLE 8: THE EXECUTIVE COMMITTEE**

### 1. Guiding principles of the EC

- a. There shall be an elected Executive Committee to guide and oversee the overall implementation of the Organization.
- b. The Executive Committee shall be elected by delegates at duly constituted General assembly.
- c. The Executive Committee shall be composed of not less than seven members at any time, elected among the Organization members and nomination of a few distinguished external personalities.
- d. Other members of the Executive Committee shall be elected based on their knowledge to guide the coalition, adhering to basic principles of transparency and equity; and in accordance to *Article 3* (on membership) of this constitution

### 2. Offices/positions of the EC

Executive Committee shall consist of the following office bearers:

- a. The Chairperson
- b. Vice Chairperson
- c. The Secretary
- d. The Treasurer
- e. Three to five ordinary members
- f. The Coalition's Coordinator as an ex-officio member without voting power
- g. The Executive Committee members shall be females.

### 3. Eligibility / Qualifications of EC members

Possession of the following Credentials shall guide election of members eligible to serve on the Executive Committee:

- a. General training and expertise in the field of Community Empowerment and transformation.
- b. Reasonable experience in the CBO/NGO or corporate sectors
- c. General experience, training and/or expertise in any of the following disciplines:
  - ✓ Organization development,
  - ✓ Programme development,
  - ✓ Human resources management,
  - ✓ Public relations,
  - ✓ ICT or computer science
  - ✓ Policy analysis and advocacy
  - ✓ Leadership and management
- d. Having been an active member of the coalition for at least one year
- e. During elections, the following should be taken into account:

- Gender balance
- Regional Representation
- Membership of the organization
- Continuity / Institutional Memory
- Personal integrity

### 4. Functions of the EC

The Executive Committee shall have the following functions:

- a. Ensure, promote cultivate and maintain the mission, vision, ideology, principles and philosophy of the Organization as approved by the general assembly
- b. Give advice on management and operational issues and provide general leadership and direction to the Organization whenever the need arises.
- c. Promote the credibility and good image of the coalition and in particular ensure the continuity of the Organization.
- d. Make policy decisions to guide the Organization and monitor the implementation of such policy.
- e. Approve the annual audited accounts and annual budget of the Organization
- f. Approve and monitor the implementation of the annual plan of action of the Organization.
- g. Set policy on behalf of the coalition to guide the Secretariat on the control and management of the income and property of the Organization and also on the entire management and superintendence of all other affairs and concerns in the Organization.
- h. Set strategies for fundraising and effective management of the Organization's finances.
- i. Appoint the Coordinator and other Senior Management employees as will be required.
- j. Perform any other function that may be referred to it by the General Assembly from time to time.
- k. Vetting and approve new members

#### **ARTICLE 9: DUTIES OF EC OFFICE BEARERS:**

### a. Duties of the Chairperson

The duties of the Chairperson shall include the following:

- a. The Chairperson shall be answerable to the AGM
- b. Chair all Executive Committee and shall perform all such duties that are commensurate with the office of a Chairperson.
- c. Preside over all meetings of the Executive Committee and General Assembly, **PROVIDED** that in his/her absence, members will be at liberty to choose a temporary Chair.
- d. Oversee the effective management and deployment of GIFT WOMEN LINK FOUNDATION resources and implementation of its policies decisions and programs.
- e. Be the ultimate spokes person of the coalition unless in such circumstances as he/she finds it convenient to delegate to any other decision making authority (Secretary or the Coordinator)

### b. **Duties of the Secretary**

- i. Take notes and keep records of the Executive Committee meetings and proceedings.
- ii. Liaise with the chairperson to coordinate and call all Executive committee meeting.
- iii. Communicate and disseminate relevant information to the members and the secretariat.
- iv. Follow up the implementation of all deliberations and decisions of the board.
- v. Keep an up to date register of members, establish and maintain contact with the coalition membership.
- vi. Be the secretary to the AGM

#### 3. Duties of the Treasurer

- **a.** Advise the Executive Committee on the management of all properties and income of the Coalition.
- **b.** Cause and supervise quarterly and annual financial reports to the Executive Committee and General Assembly respectively and shall cause the Coordinator to avail such reports for inspection to the members.
- **c.** Ensure all monetary transactions are implemented and cause the books of accounts to be audited annually by an external auditor appointed by the Executive Committee with the approval of the General Assembly.
- **d.** Advise and co-ordinate matters relating to the fundraising of GIFT WOMEN LINK FOUNDATION Cause to obtain and acquire any property, equipment and such other resources that will enable the Organization to pursue and realize its objectives and goals.
- **e.** Report to the General assembly and Executive Committee on the finances of the Organization

**AND** in the case of death or resignation or removal from office of a Treasurer, the Executive Committee may choose from amongst themselves a person with the requirements of a Treasurer to act as Treasurer until subsequent elections to the Executive Committee are held **PROVIDED** always that in case of absence of such a

person on the Executive Committee shall call for an Extra Ordinary Meeting wherein a bye election shall be held to fill the vacant position.

### 4. Duties of other elected EC Members

The other elected Committee members shall:

- a. Attend and actively participate to all Board meetings.
- b. Be members of EC sub committees for specific tasks as and when constituted.
- c. Carry out any duties that may be assigned to them from time to time by the EC and General assembly, in accordance with this constitution.
- 5. A meeting of the members of the Executive Committee for the time being at which a quorum is present shall be competent to exercise all the authorities, powers and discretion by or under the regulations of the Committee for the time being vested in the Executive Committee generally.
- 6. In the event of any dispute between the Organization and a member or servant claiming indemnification under this Article, the dispute shall be referred for arbitration the proceedings of which shall be governed by the Arbitration Act and the decision thus reached shall be binding on both parties.
- 7. Recording of minutes.
- a. A resolution in writing by all members of the Executive Committee shall be as valid and effectual as if it had been passed at a meeting of the Executive Committee duly convened and constituted.
- b. Records shall be taken and minutes kept in such form as the Executive Committee may direct of the proceeding s at the General Assemblies and at all meetings of the Executive Committee of the Coalition and the minutes of every such meeting shall be confirmed by the Chairperson of the subsequent meeting and when so signed shall be conclusive as to all matters and things therein recorded and purported to have been done or directed to be done.

#### **ARTICLE 12: THE SECRETARIAT**

- 1. There shall be a secretariat, which is mandated to oversee the daily implantation of the Organization's objectives and activities. The Secretariat team will be lead by a qualified and committed Coordinator and such other number of employees and/or volunteers as the Executive Committee may determine from time to time.
- 2. The GIFT WOMEN LINK FOUNDATION Secretariat will act as the co-coordinating unit of the Organization and will implement policy decisions and programs of GIFT WOMEN LINK FOUNDATION as approved by the General Assembly and Executive Committee.

### ARTICLE 13: THE COORDINATOR

- 1. The Coordinator shall be competitively appointed by the EC for term of office determined by the EC.
- 2. The Coordinator shall cease to hold office upon the expiration of his/her tenure of office or such ground as will be determined by the Executive Committee.
- 3. The Coordinator shall be indemnified by the Coalition against all costs, losses and expenses for which she/he may become liable by reason of an Act or omission in discharge of her/his duties unless the same happened through his/her own negligence, default, breach of duty or breach of trust.
- 4. The Coordinator may, in writing under his/her hand delegate any of the duties conferred on him/her to any member of the secretariat. In the event that the issue of delegation exceeds three working days, the delegation shall be done in consultation with the chairperson and notification given to EC members.
- 5. Functions of the Coordinator

The Coordinator shall have the following functions:

- a. Provide overall management, guidance and supervision to the Secretariat.
- b. Liaise with the Secretary of the Board to ensure that all minutes are taken, and disseminated to relevant recipients on time.
- c. Coordinate the invitations to the Executive Committee meetings and any other sub meeting as may be directed by the Chairperson. The notice of the meetings shall be sent out on time at least fourteen days before the concerned meeting.
- d. Coordinate the planning processes of the program and ensure smooth implementation of approved work plans.
- e. Supervise and monitor quality control and standard outputs of all program activities.
- f. Coordinate preparation and documentation of all reports/documents of the program activities and other Organization functions.
- g. Coordinate and supervise the preparation of all financial and narrative reports on programmes as required by the Executive Committee.

- h. Be responsible for the day to day correspondence with stakeholders (coalition members, government, donors and other partners) on behalf of the Chairperson and the Executive committee.
- i. Be the <u>Accounting Officer</u> of the Organization and be signatory to the Coalition's bank accounts.
- j. Carry out any other duties as may be assigned by the Executive Committee.

### ARTICLE 14: ACCOUNTS OF THE ORGANISATION

- 1. The books of accounts shall be kept at the registered office of the Organization or at such place or places as the Executive Committee shall think fit.
- 2. The accounts and books of the Organization shall be open for inspection to the members of the Organization at all reasonable times during business hours at the registered office of the Organization or at such other place or places as the Executive Committee may approve.
- 3. The Coordinator shall cause proper and sufficient books of accounts to be kept in such a manner as to give a true and fair view of the state of the Organization's affairs and to explain its transactions with respect to:
  - **a.** The assets and liabilities of the Organization.
  - **b.** The sum of money received and expended by the Organization and the matters in respect of which receipts and expenditures take place.
  - c. All sales and purchases of goods by the Organization.

### **ARTICLE 15: AUDIT**

- a. The Accounts of the organization shall be examined and the correctness of the income and expenditure account and the balance sheet ascertained by qualified external Auditor (s) with recognized track record.
- b. The external auditors shall be appointed with approval of the general assembly and their duties regulated in accordance with the Companies Act and the members of the Executive Committee.

### **ARTICLE 16: FINANCE**

- a. The financial year of the organization shall start on 1<sup>st</sup> January and end on 31<sup>st</sup> December of the same year.
- b. The income and property of the Organization and all money received by or on behalf of the Organization shall be applied solely towards the promotion and executive of the objects of the Organization and no portion thereof shall be paid by way of divided, bonus or profit to any member of the Organization.
  PROVIDED that nothing expressed or contained shall prevent the payment in

good faith of remuneration or expenses or both to any officer or servant of the Organization or other person or persons for services actually rendered by her/his or them to the Organization.

c. The Treasurer or such other officer shall receive all monies payable to the Organization or such bank as shall be appointed to receive the same. All funds belonging to the Organization shall (unless invested) be deposited in a bank account in the name of the Organization and no sum shall be drawn from the account except signed by the Treasurer and the Chairperson or Coordinator of the Organization and in the absence of either one of them, two of the as approved by the Executive Committee.

### ARTICLE 17: PROPERTY OF THE ORGANIZATION

- a. Any property belonging to GIFT WOMEN LINK FOUNDATION may be invested in the name of not more than four or less than two trustees who may be appointed from time to time by the Executive Committee and any vacancy amongst such trustees shall be filled by the Executive Committee.
- b. Such investments may be in or upon shares, stocks funds, securities, investments and property, realer personal, freehold, or leasehold, in any part of the world upon such terms and conditions (if any) as the Executive Committee shall in their discretion think fit and in all respects as the Executive Committee may from time to time direct the Trustees to sell, vary and transfer such investments and property.
- c. If legal proceedings of any kind are resorted to or defended by the Organization, the trustees shall on the instruction of the Executive committee but not otherwise, prosecute or defend such proceedings either in the name of the Organization as may be necessary.
- d. The trustees shall in all respects act as required by the Executive Committee and a copy of the minutes of the Executive Committee signed by the Chairperson to such effect, shall be conclusive evidence of its decision.
- e. Any trustee may be removed from office by resolution passed at a meeting of the Executive Committee by vote of not less than two thirds of the Executive Committee present and voting at the meeting.
- f. The trustees shall be effectively indemnified by the Organization from and against any liability, costs, expenses and payments whatsoever which may be incurred or made by them in relation to the trusts of the property and investments of the Organization or in relation to any legal proceedings or which otherwise relate directly or indirectly to the performance of the functions of a trustee of the Organization.

#### ARTICLE 18: THE SEAL OF THE ORGANIZATION

- 1. The Organization shall have a Seal kept at all times at the secretariat.
- 2. The seal of the Organization shall not be affixed to any instrument except with the authority of the Coordinator, who shall sign every instrument to which the seal shall be so affixed and if in favor of any person bona fide dealing with the Organization, such signature shall be conclusive evidence of the fact that seal has properly fixed.

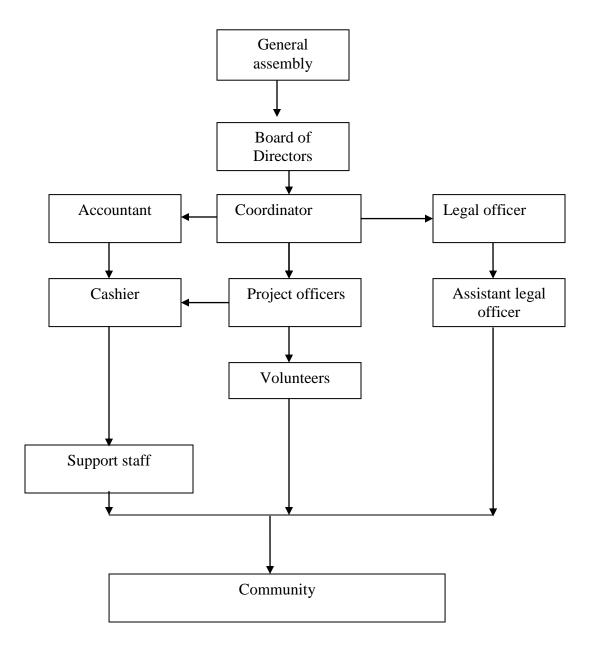
#### **ARTICLE 19: NOTICE**

- 1. A notice may be served by the Organization upon any member, either personally or by sending it through the post i.e. pre-paid letter, addressed to such member at his/her registered address, as appearing in the register of members.
- 2. Any notice if serviced by post shall be deemed to have been served on the third day following that which the letter containing the same is put into the post, and in providing such service it shall by sufficient to prove that the letter containing the notice was properly addressed and put into the post office as a pre-paid letter.

### **ARTICLE 20: DISSOLUTION**

- 1. A notice to dissolve the Organization may only be made at an extra-ordinary General Assembly and to bring into effect dissolution at least three quarters of the members actually present and voting at the meeting shall vote in favor of the dissolution.
- 2. If a motion to dissolve the Organization is carried by the said majority, the Organization's surplus funds, property and assets (if any) shall be given or transferred to some other body or bodies having objects similar to those of the Organization.
- 3. Provided the recipient body above prohibits the distribution of its or their income or assets among its or their members to an extent at least equivalent to

## ORGANISATIONAL STRUCTURE



#### **ARTICLE 21: INDEMNITY**

Every member of the Organization or of the Executive Committee, office or agent of the Coalition shall be indemnified out of the assets of the Organization against any liability he/she may have unavoidably incurred in the execution if her/his duties to the Organization.

### **ARTICLE 22: MISCELLANEOUS**

All matters which are not specially provided for in this constitution shall be dealt with in accordance with the powers vested in the committee or the General assembly.

We the several persons whose names and addresses are hereunto subscribed do hereby give ourselves this constitution of **GIFT WOMEN LINK FOUNDATION** 

# **BOARD OF DIRECTORS**

#### ARTICLE 19: BOARD OF DIRECTORS.

We the members of who are assigned below and others do hereby adopt this Constitution as our supreme tool for the organization.

### BOARD MEMBERS

NAMES	TITLE	SIGN
1.Mrs KABUGHO JULIET PO BOX 590 KASESE UGANDA	Chairperson	4~1
2.M <sub>PS</sub> MASIKA DORCUS PO BOX 590 KASESE UGANADA	Vice chairperson	Norcus;
3. Min MBAMBU MARTHA P.O BOX 250 BYEYISUMBU KASESE	Treasurer	Amaritat
4 NYANGOMA HELLEN P.O BOX590 MAHANGO KASESE	Sec	Whee
5.Mrs EVARLES HOTHOTHO P.O BOX 250 KAHOKYA KASESE	Adviser	光隆-