

**THE REPUBLIC OF UGANDA**  
**THE CONSTITUTION OF THE**  
**ORGANISATION**  
**OF**  
**COUNTRYSIDE YOUTH FOUNDATION**  
**(CSYF)**



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**CONSTITUTION OF THE ORGANISATION**  
**OF**  
**COUNTRYSIDE YOUTH FOUNDATION (CSYF)**

**PRELIMINARY**

The regulations contained in table “A” of the first schedule of the non governmental organisations statute shall apply to this provision herein contained.

**INTEPRETATION:**

In these articles unless the context otherwise requires, the words standing in the first column of the table next hereinafter contained shall bear the beginning set opposite to them respectively in the second column thereof, if not inconsistent with the subject or context.

Word	Meaning
The statute	The non governmental organisations statute of 1989 and every other Act for the time being in force Concerning and affecting the organisation.
The Articles	The articles of association and the regulations of the Organisation for the time being in force.
The Register	The register of members of the organisation.
The Office	The registered office of the organisation.
The Seal	The common seal of the organisation .
Secretary	Any person appointed to perform the duties of the Secretary of the organisation.
Youth	Any person in the age bracket 13 years to 30 years.
Member	Any person registered in the organisation’s register.
The Board	The board of directors for the time being of the Organisation.

## **PREAMBLE**

We, members of countryside youth foundation having identified that there are growing numbers of youth within our society who are not empowered, that this has affected their standards of living and behaviour, that there is need for joint effort to address this situation, do hereby resolve to form an organisation “COUNTRYSIDE YOUTH FOUNDATION” in order to improve the prevailing situation.

### **Article 1:**

Name of the organisation is **COUNTRYSIDE YOUTH FOUNDATION (CSYF)**

### **Article 2:**

The registered office of the organisation shall be situated in Kayunga Town Council Kayunga District, 43 miles east of kampala the capital city of Uganda.

The address will be 18192 Kayunga-Uganda  
Tel : +256782029526,256774563541  
Email: [countrysideyouth@gmail.com](mailto:countrysideyouth@gmail.com)

### **Article 3: Vision**

Seeing empowered youth living a better life.

### **Article 4: Mission**

Creating opportunities for youth empowerment and promotion of sustainable development within the community.

**Article 5:**

The objects for which the organisation is established are;

**Sec (a)**

To promote a comprehensive mechanism for the reduction of poverty and unemployment among the youth.

**Sec (b)**

To establish and maintain an information resource centre to curb ignorance among the youth and empower them with information and communications technology skills.

**Sec (c)**

To promote the involvement of the youth in the conservation and protection of the environment surrounding them.

**Sec (d)**

To create awareness and promote youth rights, freedoms, responsibilities, policies and programmes concerning the youth.

**Sec (e)**

To under take fact finding, research, monitoring and evaluation on various programmes, especially sexual and reproductive health among others.

**Sec (f)**

To promote partnerships among organisations having similar interests as of countryside youth foundation.

**Sec (g)**

Establish and carry on all kinds of social services and or operations commonly undertaken by society that would bring about development.

**Sec (h)**

Inculcate the spirit of living in harmony with one another, peaceful settlement of disputes, non violence and co-existence into the community.

**Sec (i)**

Enter into any arrangements with any government or other institutions, authority, that may seem conducive to the organisation's objectives or any of them to obtain any such institutions charters, contracts, decree, rights, grants, loans, privileges or concessions that are desirable to the organisation.

**Sec (j)**

To do all such other things that are lawful and conducive to the attainment of the above objectives or any of them as shall be deemed fit by the organisation as principals, agents, contractors, trustees or otherwise and whether alone or in conjunction with others.

And it is hereby declared that, except where the context expressly so requires, none of the several paragraphs of this clause, as to the objects herein specified or the powers hereby conferred shall be limited by or be deemed merely subsidiary or auxiliary to any other paragraph of this clause, or the objects specified in or powers conferred by such other paragraphs.

**Article 6: Activities**

Lobby, network with others, fundraise and mobilize resources to support the vulnerable target groups of the organisation, in order to make direct impact on the youth's life through the intervention of our organisation's programs.

The organisation shall operate within the district of Kayunga at its inception but later operations shall be expanded to the districts of Mukono, Kamuli, and Luweero.

Any branch or kind of activity which the organisation is either expressly, or by implication authorized to undertake may be undertaken by the organisation at such time or times as the board shall think fit, and further may be suffered by the board in abeyance, whether such branch or kind of activity may have been expedient not to commence or proceed with such or kind of organisation.

**Article 7: Membership**

Save otherwise under this constitution;

**Sec (1)**

The subscribers to this constitution of the organisation and such other persons as the board of directors shall admit to membership shall be members of the CSYF organisation.

- (a) A member shall abide by this constitution which shall be the supreme law of the CSYF organisation.
- (b) Shall participate fully in the activities of the organisation so as to pursue the objects laid down in this constitution.
- (c) Meet all subscriptions as shall be determined by the board of directors.
- (d) Be registered in the register of the members of CSYF organisation.
- (e) Abide by resolutions passed by the CSYF organisation general assembly.
- (f) Members are entitled to receive a report on the activities and expenditure of the organisation at such intervals as the registered office shall determine in accordance with its means but not less than once in a year.
- (g) The liability of members is limited.
- (h) Members shall have one vote.

**Sec (2)**

Any member who shall desire to retire, shall signify such desire in writing to the secretary of the organisation and thereon his or her name shall be removed from the members register and shall be deemed to have retired.

**Sec (3)**

The number of members with which the organisation proposes to be registered is nine (9) who shall be the chief promoters of the CSYF organisation under this constitution but the board of directors may from time to time register an increase of members of need be.

**Article 8: General meetings****Sec (a)**

The organisation shall in each year hold a general meeting as its annual general meeting, in addition to any other meetings in that year and shall specify the meeting as such in the notice calling it and not more than fifteen months shall elapse between the date of one annual general meeting of the organisation and that of the next.

**Sec (b)**

The CSYF organisation shall hold a general meeting as its general assembly once every after three (3) years and at this meeting its board of directors shall be elected.

**Sec (c)**

Save as herein otherwise provided three quarters of the registered members present in person shall form quorum and no business shall be transacted at any general meeting unless a quorum of members is present at the time when the meeting proceeds to business.

**Sec (d)**

If within half an hour from the time appointed for the meeting a quorum is not present, the meeting if convened upon the requisition of members shall be dissolved; but in any other case, it shall stand adjourned to the same day in the next week, at the same time and place as the directors may determine and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the members present shall form the quorum.

## **Article 9: General Assembly**

### **Sec (1)**

The general assembly shall be the supreme organ of the organisation and shall comprise of all its members.

### **Sec (2)**

At the general assembly, resolutions shall be passed by a simple majority of registered members present and voting.

### **Sec (3)**

The general assembly shall be held at such a place and time as the executive director shall appoint.

### **Sec (4)**

All general meetings other than annual general meetings shall be called extra ordinary meetings.

### **Sec (5)**

The assembly shall have absolute powers to approve and sanction work plans, annual budgets and policies of the organisation at the end of every year as determined by the board and shall divest its powers to the board of directors to transact the organisation business on their behalf.

## **Article 10:**

The directors may whenever they think fit convene an extra ordinary meeting and extra ordinary meetings shall be conducted in the same manner as general meetings.

## **Article 11: Notice of meetings**

An annual general meeting and a meeting called for the passing of a special resolution shall be called by twenty one days notice in writing at the least.

The notice shall be exclusive of the day which it is served or deemed to be served and of the day for which it is given and shall specify the place, the hour and date of the meeting and in the case of special business, the general nature of that business shall be in the manner herein after mentioned or in such other manner, if any as may be prescribed by the organisation in general meetings to such persons as are under this constitution entitled to receive such notices from the organisation.

**Sec (1)**

In the case of a meeting called as the annual general meeting by all the members entitled to attend and vote thereat; and

**Sec (2)**

In the case of any other meeting, by a majority in the number of members having a right to attend and vote at the meeting.

**Article 12:**

The accidental omission to give notice of a meeting to or the non receipt of notice of a meeting by any person entitled to receive shall not invalidate the proceedings at that meeting unless a contrary intention is proved.

**Article 13:**

The chairperson, if any of the board of directors shall preside as chairperson at general meetings of the organisation and in absentia, the vice chairperson shall take on the above role.

**Article 14:**

The chairperson with consent of any meeting at which a quorum is present adjourn the meeting from time to time and from place to place but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

**Article 15: proceedings at general meetings**

All business shall be deemed special that is transacted at annual general meetings with the exception of the consideration of the accounts, balance sheets and the report of the directors and auditors and the appointment of and fixing of the remuneration of the auditors.

**Article 16: Directors****Sec (a)**

There shall be a board of directors comprising the chairperson, vice chairperson, secretary, treasurer, executive director and one committee members.

**Sec (b)**

The directors shall hold office for a period of three (3) years and are eligible for re-election for two or more terms as the general assembly shall determine.

**Sec (c)**

The board of directors shall be elected from the registered members of the organisation and atleast two of the outgoing board members shall be retained to ensure continuity.

**Sec (d)**

The board of directors shall be the executive arm of the organisation and shall be responsible to implement policies adopted by the general assembly, the vision and appointment of secretariat members.

**Article 17:**

The directors shall elect among their number the chairperson, vice chairperson, treasurer and secretary at the very first board meeting after election.

**Article 18:**

The quorum necessary for the transaction of the business of the directors shall be four (4)

**Article 19:**

In case of an equality of votes, the chairperson shall have a second casting vote.

**Article 20:**

The directors meeting shall be held at such a place and time as the secretary in consultation with the executive director shall appoint.

**Article 21:**

The directors shall meet every after three(3) months but in any case not less than twice in a year.

**Article 22:**

The decisions of directors are taken by simple majority of its members present and voting.

**Article 23:**

The directors shall fix the membership and annual contributions of the members of the organisation.

The directors may weive payment of contribution for good cause.

#### **Article 24: Executive director**

The executive director shall be appointed by the directors for a term of five (5) years each and eligible for re-appointment for two or more terms at such remuneration as deemed appropriate and once appointed can only be removed by a special resolution of the general assembly duly convened with a 2/3 majority of registered members present and voting circulated a month in advance to members.

#### **Article 25:**

The executive director shall provide for the safe custody of the seal and every instrument to which the seal is affixed shall be binding on the organisation

#### **Article 26:**

The executive director shall be the principle signatory to the organisation's accounts

#### **Article 27: Accounts**

##### **Sec (1)**

The executive director shall cause proper books of account to be kept with respect to;

- 1) All sums of money received and spent by the organisation and matters in respect of which receipt and expenditure take place.
- 2) All assets and liabilities of the organisation.
- 3) All sales purchase of goods by the organisation.

##### **Sec (2)**

The organisation shall operationalise an account with a well established financial institution by the names "country side youth foundation" to which the following shall be signatories; chairperson board of directors, treasurer to the organisation, and the executive director of the organisation.

##### **Sec (3)**

The books of account shall be kept at the registered office of the organisation and shall be open at all times for inspection by the directors.

##### **Sec (4)**

The directors shall from time to time cause books of accounts to be prepared and laid before the organisation in annual general meetings such balance sheets.

##### **Sec (5)**

Auditors shall be appointed to carry out audit on the books of account of the organisation and prepare an audit report to be presented to members of the organisation at the general assembly.

## **Article 28: Secretariat**

### **Sec (a)**

Shall be the registered offices of the organisation

### **Sec (b)**

Shall be headed by the executive director

### **Sec (c)**

Shall run day to day administrative matters of the organization

### **Sec (d)**

Shall run under volunteers and recruited staff as determined by the executive director and confirmed by the board of directors.

## **Article 29: Treasurer**

### **Sec (a)**

Shall ensure that all the organisation's accounts are properly kept

### **Sec (b)**

Shall be a signatory to bank accounts

### **Sec (c)**

Shall be a member of the board

## **Article 30: Secretary**

### **Sec (a)**

Shall call meetings of the board in consultation with the executive director as provided for in this constitution

### **Sec (b)**

Shall record proceedings of board meetings and general meetings and present these minutes at the organisation's annual general meeting.

### **Sec (c)**

Shall be a member of the organisation's board of directors

## **Article 31: Chairperson**

### **Sec (a)**

Shall chair meetings within the organisation at the registered time

### **Sec (b)**

Shall be head of the board

**Sec (c)**

Shall be signatory to the bank accounts.

**Sec (d)**

Shall present an annual speech in written

**Article 32: Vice chairperson**

**Sec (a)**

Save as otherwise under this constitution; in absence of the chairperson, the vice shall constitute the duties laid down in the above article excluding Sec (29c).

**Sec (b)**

Shall with the executive director enter or be signatory on behalf of the organisation or board to any agreement or contract between the organisation and the donor, agency, company or individual.

**Sec (c)**

In case the vice chairperson is not present, the executive director will enter in the presence of the treasurer and he or she is supposed to have rested on this or these agreements.

**Article 33: Remuneration for services**

Nothing herein shall prevent the payment in good faith of reasonable and proper remuneration of any officer or staff of the organisation , or any member of the organisation, nor prevent the payment of proper rent for premises demised or let by any member of the organisation.

**Article 34: Provided that**

The organisation shall take or hold any property which may be subject to any trusts, the organisation shall only deal with or invest the same in a manner as allowed by law, having regard to such trust.

**Sec (a)**

The income and property of the organisation wheresoever derived shall be applied solely to the promotion of the objects of the CSYF organisation and no portion thereof shall be transferred or paid directly by way of dividends, bonus or otherwise howsoever by way of profit to the members of the organisation.

**Sec(b)**

If upon dissolution of the CSYF organisation there remains after the satisfaction of all debts and liabilities any property whatsoever the same shall not be paid to or distributed among the members of the organisation, but shall be passed onto another non profit making organisation with similar interests.

The powers to determine the organisation to which the assets of CSYF are to be transferred shall be conferred upon the board of directors.

### **Article 35:**

Every member of the CSYF organisation undertakes to contribute to the assets of the organisation in the event of its being wound up while he or she is still a member of the organisation for the payment of liabilities and debts of the organisation and the costs, charges and expenses of winding up and for the rights of the contributories among themselves to the amount of Uganda shillings 100,000/= each.

### **Article 36: Termination of membership**

A member shall lose his or her membership to the organisation under the following circumstances;

- a) The organisation shall by resolution of the general assembly temporarily or permanently withdraw membership of a member whose conduct violates this constitution or acts in any way contrary to the interests of the organisation.
- b) On death of the member.
- c) If a vote of no confidence is passed by 2/3 members present and voting at the general assembly.
- d) A member who tenders in his or her resignation to the secretary thirty (30) days before retiring.

### **Article 37: Termination of office**

#### **Sec (a)**

A member of the board of directors wishing to resign shall tender his or her resignation in writing to the executive director.

#### **Sec (b)**

On death of a member.

#### **Sec (c)**

If a vote of no confidence is passed by 2/3 members present and voting save as provided in this constitution.

### **Article 38: Dispute Resolution**

All disputes and questions shall be referred to arbitration and subject to the arbitration Act or any statutory modification thereof.

### **Article 39: Amendments**

#### **Sec (a)**

Save as otherwise provided for in this constitution.

This constitution or any part thereof may be amended by proposal of the board of directors made by 2/3 of the members of the board; provided such proposal is submitted to and adopted by the general assembly.

#### **Sec (b)**

There shall be supporting written suggestions of ¼ of the members of the board of the organisation.

### **Article 40: Dissolution of the country side youth foundation (CSYF)**

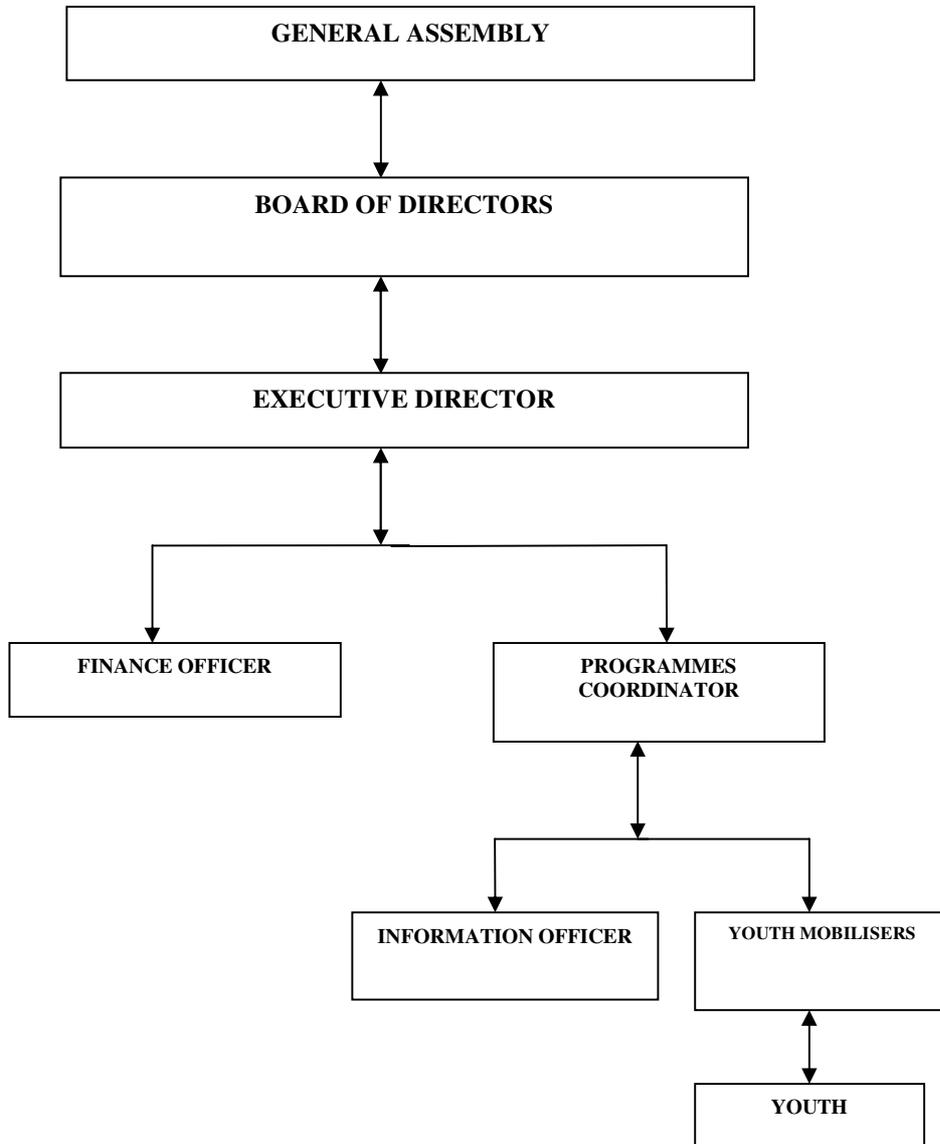
#### **Sec (a)**

CSYF may be dissolved by a resolution of the general assembly provided the motion is carried by a 2/3 majority of the registered members present and voting provided that a proposal for dissolution is given thirty days in advance of the meeting.

#### **Sec (b)**

In the event of dissolution the property of CSYF shall be disposed off in such a manner as provided for in this constitution.

**Article 41: organizational structure**



## **Article 42: Adoption and confirmation**

This constitution shall be the legally guiding principle to be followed by the organisation and shall bind all its members

We the several persons whose names and contacts are subscribed are desirous of pursuing the objectives laid down in this constitution.

<b>NAME</b>	<b>DESCRIPTION AND CONTACT</b>
SEBBUMBA ARNEST	Telecommunications technician P.O.BOX 18192 Kayunga
SEMANDA HAMISI	Artificial insemination technician P.O.BOX 18192 Kayunga
SAM.K.KUTEESA	Economist P.O.BOX 31437 Kampala
NANTONGO SARAH	Laboratory technician P.O.BOX 18192 Kayunga
WALUSIMBI EDDIE MASAJJAGE	Auto electrician P.O.BOX 18192 Kayunga
SERWADDA JOHN COLLINES	Laboratory technician P.O.BOX 18192 Kayunga
ZAWEDDE SOLOME	Teacher P.O.BOX 18192 Kayunga
LUBWAMA MARVIN JAMES	Student P.O.BOX 18192 Kayunga
EDGAR MARVIN KWAGALA	Construction Engineer P.O.BOX 31437 Kampala
SEKABIRA KENNEDY STEPHEN	Student P.O.BOX 18192 Kayunga