

THE REPUBLIC OF UGANDA

THE

CONSTITUTION

OF

BARR CHRISTIAN VOCATIONAL CENTER

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THE CONSTITUTION

OF

BARR CHRISTIAN VOCATIONAL CENTER

ARTICLE 1. NAME OF THE INSTITUTION:

The name of the Association shall be "BARR CHRISTIAN VOCATIONAL CENTRE."

ARTICLE 2. OFFICE OF THE INSTITUTION:

The Registered Office of the Association shall be situated in the Republic of Uganda, in Lira District and/or at such a place the Board of Trustees may determine from time to time.

ARTICLE 3. AIMS AND OBJECTIVES:

The aims and objectives shall be;

- (a) To initiate, promote and provide for the socio-economic conditions of Christians and the community at large by facilitating adult literacy, conducting interactive career guidance and consultative programmes, seminars and workshops.
- (b) To provide technical skills to basically school drop outs, orphans and also reduce high rate of illiteracy among the entire community.
- (c) To create as well as improve on the employment level through the availability of various technical skills.

- (d) To provide adult education to reduce on the rate of dependency burden of orphans and school dropouts to their parents and guardians.
- (e) To reduce poverty and ignorance through improved incomes generated from the projects.
- (f) To train Nursery school teachers in order to promote and uplift the standard of pre school children by preparing them from Nursery level to primary level.
- (g) To reduce on the high rate of dependency burden and also check on the crime rate in the parishes by sensitizing parents and guardians about the risk of giving their daughters for early marriages thus depriving them of educational skills.
- (h) To establish and carry out such work, projects, schemes and activities for the furtherance of religious and other charitable work.
- (i) To present to Christians broadcasts for the promotion of religious theatre, preaching and teaching, organisation of Christian seminars, establishment of Bible Training and Corresponding Schools and seamstress schools and other schools and institution of elementary, advanced or higher learning.
- (j) To undertake and to promote or co-operate in the economic development of the rural areas and for this purpose to train members for such activities as poultry keeping, piggery, bee keeping, tree planting, tailoring, modern farming, etc.
- (k) To promote and co-operate in the advancement of services to the community and for this purposes operate nursing homes, nursery schools, orphanages rehabilitation homes, counselling centres for families and traumatised persons, participation in civic education, youth development activities in primary health programmes.
- (l) To hold public prayer sessions and crusades for intercessions and always seek to preach the good news to all the people.
- (m) To enter into relationships or arrangements for union of interest, co-operation, reciprocal concession or otherwise with any person, Christian organisations or church working for or engaged in or carrying on any work which the Ministry is supposed to do and is carrying out or engaged in and which is generally beneficial to this ministry.
- (n) To create such trusts, foundations and subsidiaries, as the institution shall deem fit for its work and objects and to appoint their directors and officers as the case may be.
- (o) To produce, write and publish such articles, newspapers, books, periodicals and materials to further the objects of the Institution.

- (p) To perform all works as are necessary, expedient, incidental to, related and appropriate for the accomplishment of any of the objects, aims and purposes of the Association.
- (q) To liase with local and international organisations in as far as sponsorship such that the Association can get relief supplies provided to those disadvantaged people.
- (r) To liase with organisations aiding the victims of HIV/AIDS to get cheap treatment.

FUNCTIONS:

- i. Teaching women with the principles of bible like love, honesty, faithfull and mobilizing them in the community to participate in development programs.
- ii. Training of women in order to improve their social and economic status by advocating for and promoting the interests and rights of the disadvantaged women in the community and conducting training in literacy and income generating activities for women.
- iii. Sensitizing women on gender issues, social rights, roles and obligations by encouraging and promoting equal participation of women in development including monitoring and evaluating development programs and projects for women in the community.
- iv. Promoting the creating and growth of functional groups for the improvement of welfare of women in the community.
- v. Building the capacity of women within the community to initiate and manage development projects.

ARTICLE 4. MEMBERSHIP- RIGHTS AND OBLIGATION:

SECTION 1. MEMBERSHIP.

- (a) The subscribers of this Constitution and any other persons the Board of Trustees may deem fit, of good will and a Christian.
- (b) Neither nationality, race, colour, sex, nor language shall affect in any way the status of a member.
- (c) Members shall from time to time agree on contributions towards the Association.
- (d) A person shall cease to be a member when;-
 - i. Is he/she is of misconduct or misbehaviour.

- ii. The Board of Trustees terminates his/her membership and such a person shall be informed immediately.
- iii. He/she dies.
- iv. He/she withdraws the membership in writing to the secretary of the Board of Trustees.

SECTION 2. RIGHTS AND OBLIGATIONS:

Full members shall;-

- i. Be entitled to participate in the activities of the Institution with full voting rights.
- ii. Elect or be elected to any organ or committee of the Institution.
- iii. Make use of the facilities of the Institution as shall be determined by the General Assembly from time to time.
- iv. Be nominated or selected as representatives in any of the undertakings of the Association.
- v. Be registered in the register of members.

ARTICLE 5. ORGANISATIONAL STRUCTURES & FUNCTIONS:

Organs of "BARR CHRISTIAN VOCATIONAL CENTER" shall be;

- i. General Assembly- G.A
- ii. Board of Trustees- B.T
- iii. Secretariat- S
- iv. Finance and Administration- F&A

1. GENERAL ASSEMBLY- FUNCTIONS AND POWERS:

The General Assembly shall;

- (a) Be the Supreme decision making body of all matters pertaining to the Institution.
- (b) Amend and adopt the Constitution.
- (c) Elect office bearers as provided for in the Constitution.
- (d) Approve policies and programmes of the Institution.
- (e) Determine fees for the Institution.
- (f) Endorse an audited statement of accounts submitted to the Board.

2. BOARD OF TRUSTEES:

(a)- Composition:

Shall consist of;

- Chairman
- Vice Chairman
- Secretary
- Treasurer
- Other members.

(b) Functions and Powers of the Board:

The Board shall;

- i. Be the policy organ of the Institution.
- ii. Be responsible for the smooth running of the Institution.
- iii. Set up strategies for financing the Institution.
- iv. Have powers to co-opt any person that may be needed for specific Assembly.
- v. Have powers to call emergency meetings of the General Assembly.
- vi. Determine sub-committees to be set up for specific tasks.
- vii. Be responsible for recruiting and converting people to Christianity.

(c). Chairman: Functions and Powers:

The Chairman shall;

- i. Be the Head of the Institution.
- ii. Preside over meetings of the Institution.
- iii. Chair the General Assembly.

(d). The Vice Chairman:

The Vice Chairman shall;

- i. Deputise the Chairman with all the powers of the chairman if the chairman is not around.

(e). Secretary:

The Secretary shall;

- deleted from the list of Board members and he/she be deemed to have retired.
- ii. The Board shall have the power to terminate a person who ceases to satisfy the requirement provided the decision is approved by 2/3 majority of the members present at the voting.
 - iii. Notice shall be given to a member who wishes to do so and an opportunity given to him/her before hearing by the Board if he/she shall retire. The decision of the Board shall be final.
 - iv. A member of the Board who wishes to resign may tender his/her signature to the Board.
 - v. If the Treasurer or any substantive officer of the Board resigns before his/her terms of office expires, such officer shall hand over a signed statement of affairs of his/her office and relevant documents to the Board.

ARTICLE 7. FINANCES:

(1). Sources of Funds shall be:

- (a) Membership fees determined by the General Assembly.
- (b) Government grants.
- (c) Donations, gifts from well-wishers either local, group, company or international sources.
- (d) Interests and profits accruing to from the properties and investments of the Institution.
- (e) Fund raising, undertaking projects and other legally accepted means.
- (f) Community contributions.

(2). Control and Authorisation of expenditure:

- (a) The money of the Institution shall be kept in account(s) with a recognised banking institution and the Board shall determine the type of account(s).
- (b) Withdrawals of the account(s) shall be effected if at least signed by two of the three designated people sign.
- (c) The Chairman shall be the principal signatory to the account(s) with either the treasurer or the secretary.
- (d) The auditor shall be appointed to audit the accounts of the Institution at least once a year.

ARTICLE 8. MEETINGS:

The Institution shall hold three types of meetings namely;

- i. The Annual General Meetings
- ii. Board Meetings
- iii. Emergency Meetings.

(I) The Annual General Meetings:

- (a) The Annual General Meetings shall be convened at least twice every year.
- (b) Notice and Agenda of the meeting shall be fully given and signed by the Chairman and Secretary.

(II) Board Meetings:

- (a) Shall be convened by the secretary at four times a year.
- (b) Shall be attended by the Board members and any other persons invited by the Board.
- (c) It shall carry out the decisions on behalf of the Institution.
- (d) Notice and Agenda of the meeting shall be given two weeks prior to the meeting.
- (e) It shall be responsible for matters of policy and planning the operation of the Institution.

(III). Emergency Meetings:

- a. Shall comprise of the Board members and any other persons invited by the Board.
- b. Shall be convened by the secretary in conjunction with the chairperson.
- c. Notice and the agenda of the meeting shall be given three days prior to the meeting.

(IV). Quorum:

- a. The meeting shall have a quorum of at least two third ($2/3$) of the members/delegates.
- b. If after 30 minutes of the scheduled time the quorum is not realized, but $1/2$ of the members are present, the meeting shall proceed.
- c. If after 30 minutes more than $1/2$ of the members are not present the meeting shall be rescheduled.

- d. All meetings shall be presided over by the Chairman or the Vice Chairman.

(V). Order of Business:

- a. The secretary at the beginning of each meeting shall read the previous minutes and agenda of the meeting.
- b. All matters thereon shall take the precedence over any other matter.
- c. During the meetings the following points shall be accepted.
 - i. Point of Order.
 - ii. Point of Information.
 - iii. Point of Enlargement.
 - iv. Point of Clarification.
 - v. Motion.
- d. A speaker shall speak once on a subject except on points of order, information, inquiry and /or clarification.
- e. A member may speak again on amendment.
- f. A member wishing to raise a point of order, information, inquiry or clarification must first obtain permission from the chairperson.
- g. The chairperson shall rule out all the matters that have been brought to question before the meeting.

ARTICLE 9. DISSOLUTION:

- i. The Institution may be dissolved by a Resolution of the Board.
- ii. In case of the dissolution of **BARR CHRISTIAN VOCATIONAL CENTER** " all the Assets and non-Assets shall revert to an Institution/Association with similar Objectives and Vision.

FOUNDER MEMBERS; We the undersigned persons, being the Founder Members of **BARR CHRISTIAN VOCATIONAL CENTER** whose names and signatures are appended hereunto do hereby subscribe our names and Signatures to the Constitution and authorise its registration.

NAMES, ADDRESSES OF SUBSCRIBERS	PROFESSION/ OCCUPATION	SIGNATURES
1. Dr. Ogwal Thomas P.O Box 23762, Kampala	Doctor / Board Member	<i>[Signature]</i>
2. Ms Achola Miriam P.O Box 23762, Kampala	Teacher / Project Manager	<i>[Signature]</i>
3. Rev. David Okello Amuca P.O Box 23762, Kampala	Reverend / Chairman Board of Directors	<i>[Signature]</i>
4. Ms. Ajwang Lillian P.O Box 23762, Kampala	Accountant / Treasurer	<i>[Signature]</i>
5. Mr. Obongo Patrick P.O Box 23762, Kampala	Businessman	<i>[Signature]</i>
6. Mr. Odur James P.O Box 23762, Kampala	Businessman	<i>[Signature]</i>
7. Mr. Ogwal Simon P.O Box 23762, Kampala	Veterinary Assistant	<i>[Signature]</i>
8. Mr. Nek Fenakasi P.O Box 23762, Kampala	Peasant Farmer	<i>[Signature]</i>
9. Mr. John Achar P.O Box 23762, Kampala	Administrator	<i>[Signature]</i>
10. Ms. Etap Betty P.O Box 23762, Kampala	Business Woman	<i>[Signature]</i>

Dated this 5th day of NOVEMBER 2010

WITNESS TO THE ABOVE NAMES AND SIGNATURES

NAME IN FULL OKELLO GEOFFREY ALOK

SIGNATURE *[Signature]*

OCCUPATION LEGAL ASSISTANT

POSTAL ADDRESS.....

DRAWN BY.

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