

**BIRTHING KIT GRANT**  
**1 July 2017 – 30 June 2018**  
**FIELD PARTNER AGREEMENT**



**Birthing Kit  
Foundation**  
Australia

PO Box 330  
Belair SA 5052  
ABN 65 121 658 428  
info@bkfa.org.au  
www.bkfa.org.au

Agreement between:

**The Birthing Kit Foundation Australia**

PO Box 330, Belair 5052, South Australia

And-

**Field Partner**

Spring Care Foundation

Cameroon

**The objective of this partnership is to improve maternal and newborn health outcomes in high-need communities through the supply of birthing kits and the management of in-country distribution activities.**

The Birthing Kit Foundation Australia (BKFA) is a voluntary, non-profit organisation that works in collaboration with governments, organisations and communities to advocate, educate and provide support and resources to improve childbirth outcomes for mothers and babies.

The BKFA *vision* is a world in which preventable maternal and newborn mortality and morbidity has been eliminated. BKFA works in developing countries to enable a safe pregnancy along with clean childbirth and postnatal environments.

**The Birthing Kit Foundation Australia will:**

1. Supply 1500 BKFA birthing kits at no cost to the Field Partner during the 12-month grant period.
2. Approve an increase or decrease to the above allocation of birthing kits in response to such a request by the Field Partner, at the discretion of BKFA.
3. Transport the birthing kits from Australia to the in-country destination port at no cost to the Field Partner.
4. Notify the Field Partner of any disruption to the supply of birthing kits with as much forewarning as possible.

**Spring Care Foundation will:**

1. Ensure all recipients are instructed in the correct use of birthing kits.
2. Ensure all recipients are instructed in the safe disposal of waste products (especially sharp blades) including, where possible, facilitation of appropriate disposal as part of the birthing kit distribution program.
3. Ensure birthing kits are provided at no cost to all beneficiaries, and refrain from using them in any way for monetary gain.
4. Accord due respect to the dignity, values, history and culture of program beneficiaries.
5. Distribute birthing kits without discrimination against race, identity, religious or political beliefs, or marital status.
6. Accord due respect and care to people with disabilities without discrimination.
7. Accord due respect and care to all children, being anyone, especially mothers, under the age of 18 years.
8. Refrain from placing political or religious messages in the Birthing Kits or distributing such messages with the birthing kits in any form.
9. Prioritise birthing kit distribution to meet the needs of the most vulnerable and high-need mothers within the program area.
10. Discourage harmful practices such as child, early and forced marriage, and female genital mutilation.
11. Oppose wrongdoing, bribery and corruption in programs supported by BKFA and immediately report any breaches to BKFA.
12. Comply with all legal requirements within the organisation's respective jurisdiction.
13. Respect the basic human rights of aid recipients and of children according to the UN Convention on the Rights of the Child.
14. Ensure no funds or resources from BKFA are transferred to any persons or organisations listed as terrorists by the United Nations on [www.dfat.gov.au](http://www.dfat.gov.au) and by the Australian Government on [www.nationalsecurity.gov.au](http://www.nationalsecurity.gov.au).
15. Notify BKFA immediately in the event of any change to personnel, contact and shipping details directly related with the administration of birthing kit distribution activities.
16. Notify BKFA immediately in the event of any change to available funding that may impact on the timely clearance and collection of birthing kits.

17. Pay all customs, taxes, and handling charges and any other fees associated with the collection of the Birthing Kits
18. Monitor program implementation and submit all reports requested by BKFA in a timely manner.

### Photos and media

Spring Care Foundation will ensure that, for all photographs provided to BKFA:

- Program beneficiaries are depicted in a dignified manner;
- The use of the photograph will not endanger anyone;
- The person(s) in the photograph understand that the image may be used by BKFA for promotional purposes such as advertising, web, print, social media, general media use, inclusion in annual report and general promotion relating to the Birthing Kit Foundation Australia and that this content may be shared with BKFA donors and corporate partners; and
- The person(s) in the photograph have given permission for its use, as above, by BKFA.

### Reporting

Spring Care Foundation will complete the following reports and return them to BKFA via email:

**Mid-grant report:** Due 31 January 2018

**End-grant report:** Due 31 July 2018

*Please note: timely reporting is a requirement of this grant. Further grants may not be awarded to your organisation if you do not return these reports on time.*


### Grant Renewal

If Spring Care Foundation wishes to continue receiving birthing kits in the following grant year, the **Grant Renewal Request Form** will be completed by Spring Care Foundation and returned to BKFA via email by 31 March 2018.

*Please note: timely submission of the renewal request is essential to ensure your organisation will be considered for a continuing grant and allocation of birthing kits.*

*In the event that BKFA or the Field Partner is unable to meet the terms of this agreement during the grant period, both parties shall work to negotiate a satisfactory resolution. Failing such resolution, this agreement may be terminated by either party in writing.*

### Signed on behalf of the Birthing Kit Foundation Australia

<b>Program Manager</b>	Full name: Zeshi Fisher	
	Email address: <a href="mailto:zeshi@bkfa.org.au">zeshi@bkfa.org.au</a>	
	Signature: 	Date: 30 <sup>th</sup> May 2017

### Signed on behalf of Spring Care Foundation

<b>Primary Contact</b>	Full name:	
	Email address:	
	Signature:	Date:

<b>Secondary Contact (Manager or Director)</b>	Full name:	
	Position:	
	Email address:	
	Signature:	Date:

<b>Chair of Governing body (if applicable)</b>	Full name:	
	Position:	
	Email address:	
	Signature:	Date: