

**THE PURPLE RAY CONSTITUTION**

**ARTICLE 1: NAME OF THE ORGANISATION**

The Organization shall be called The Purple Ray-**TPUR**

**ARTICLE 2: LOCATION AND ADDRESS**

The Purple Ray Organization is found at Rwenshaka, Ruhinda Sub County Rukungiri Districtwith headquarter offices at Rwenshama Stage Kikira House-Rukungiri Town.

**ARTICLE 3: GOALS AND OBJECTIVES**

* **GOAL** – To transform communities by building capacities and promoting socio economic development.

**Objectives:**

* To encourage and support innovative approaches to existing social and educational structures for better impact on the welfare and development of women, children, adolescents and youth.
* To encourage and support youth initiatives that foster the culture of volunteerism, social responsibility, creativity and self-actualization.
* To encourage co-curricular among youth as a means of promoting healthy living.
* To sensitize and provide information regarding access to affordable quality health care for undeserved individuals and communities and promote awareness on affordable health living.
* To educate and sensitize rural communities on endemic diseases including AIDS, Malaria, and Cancer and provide support to affected.
* To encourage and supportcommunity based environment friendly projects that generate income and create jobs for women and youth.

**ARTICLE 4: MEMBERSHIP**

* If a person wants to become a member of the organization, she or he will have to be registered by the organization and issued a membership card upon payment of membership fee.
* Members of the organization must attend its annual general meetings. At the annual general meeting members exercise their right to determine the policy of the organization
* To be a member of the group, one shall of sound mind and of good character.

**ARCTICLE 5: CEASATION OF MEMBERSHIP**

A person shall cease to be a member of the group when:

* His/her conduct damages the reputation of the group and shall go without any benefit
* One decides to leave voluntarily by writing a resignation letter to the group through the chairperson.
* Expulsion
* Upon death

**ARTICLE 6: Rights and obligations of group members**

1. Each member shall participate in the proceedings and activities of the organization and the general meetings
2. Any member shall be elected to any organ or committee of the organization.
3. To participate in any meetings of the organization
4. To stand for elective positions of leadership
5. To choose or elect leaders

**ARTICLE 7: The organization shall have the following organs:**

1. Board of Advisors
2. Executive committee
3. General meetings
4. Extra ordinary committee

**7.1 General meetings**

Functions and powers of general meetings

* Shall be the supreme decision body on all matters pertaining the group
* Shall adopt the constitution
* Shall approve programs and activities of the group
* Shall elect executive members after two years
* Shall convene emergency meetings in case there is need or receipt of the petition signed by 2/3 of paid up members of the group
* Shall determine membership fees or any other fees
* The general meeting shall be composed of all registered members
* It shall conduct meetings once every month and 2/3 of the members shall form the quorum

**Duties**

* Approval of the work plan and budget
* Elect leaders
* Discipline errant members where necessary
* Admit new members
* Vote leaders in and out of office
* Amend the constitution
* Appoint and audit

**7.2 Board of Advisors**

* Provide counsel and advice to the organization
* Nurture and support the organizations staff and volunteers
* Lobby resources for the organization.
* Attend organizations extra ordinary and annual general meetings.

**7.3 Executive committee**

Executive committee shall be composed of:

* Chairperson
* Vice chairperson
* Secretary
* Vice secretary
* Treasurer
* Information secretary
* Auditor
* Committee members

**Duties of the executives**

* Drafting work plan and budget subject to approval by the general meeting
* Prepare for the seating of the general meeting
* Screen applications wishing to join the Organization
* Implement resolutions of the Organization
* Shall meet once every month and the quorum shall be half
* Shall be answerable to the general meeting and shall report to the general meeting on the progress on the activities of the Organization

**Functions and powers of the executive**

* Formulate group polices subject to approval by the general meetings
* Set strategies for controlling the finances of the group
* Shall determine committees where necessary
* Have powers to co-opt any member who may be needed for specific purposes
* Have powers to eliminate any member in case of bad conduct

**Functions and powers**

**7.3.1 Chairman**

* To be the head of the Organization
* Be a signatory to all bank accounts
* Preside over all group activities
* Submit reports to the general meetings

**7.3.2 Vice Chairman**

- Shall deputize the chairman.

**7.3.3 Secretary**

- shall keep record of proceedings

- draw and publish the agenda for the meeting

- Receive all the correspondences of the group and reply

- Shall be a signatory to all accounts

**7.3.4 Vice secretary**

- shall deputize the secretary

**7.3.5Treasurers**

- Shall receive and bank all revenue of the Organization

- Be a signatory to all bank accounts and keep all accounting records

- Shall provide statements of all financial transactions of the Organization and make reports accordingly

- Shall be in charge of accountability of all Organization funds

**7.3.6 INFORMATION SECRETARY**

- Give information to all members of the group, meetings and any other activities including mobilization

**7.3.7 AUDIT COMMITTEE**

- To audit the books of account of the group at least twice a year and it shall present its report to both the general meetings and the executive committee

**7.3.8COMMITTEE MEMBERS**

- shall always attend meetings both general and executive

**7.3.9 VOTE OF NO CONFIDENCE**

Vote of no confidence in any leader shall be passed by the assembly and the quorum shall be ¾.

 Any leader shall be removed from office if:

* He/she misuses Organization funds
* He/she is convicted a criminal offence in court of law
* Develops unsound mind
* Fails to perform his/her duties
* Becomes of bad conduct

**8.1 Extra ordinary committee**

Shall be an abrupt meeting called when there is an emergency.

**ARTICLE 9: FINANCES**

**9.1 Funds of the Organization shall comprise of:**

* Annual subscription fee
* Donations
* Grants
* Fundraising

**9.2 Financial year**

The financial year shall run from January to December every year. There shall be an audit committee composed of 3 members gender equality perfectly represented.

**9.3 Books of Accounts**

The Organization shall have the following books of accounts

* Cash books
* Receipts books
* Payment vouchers

**ARTICLE 10: SUPERVISION OF FUNDS**

* Members shall decide to keep all money on group account.
* The treasurer shall receive and deposit all monies in the stated bank account
* The treasurer shall make and keep receipts in the name of the Organization
* The authority to withdraw group funds shall rest with co-signatories, that is chairperson, secretary and the treasurer but in case one of them is not around, two of them shall withdraw the money.

**ARTICLE 11: TERM OF LEADERSHIP**

* The Organizationshall hold elections for leaders after every two years and this shall be done by the General assembly by secret ballot
* Leaders shall be eligible for re-election if the members still have confidence in them

**ARTICLE 12: AMENDMENT OF THE CONSTITUTION**

* The constitution can be changed by a resolution. The resolution has to be agreed upon and passed by not less than two thirds of the members who are at the annual general meeting or special general meeting. Members must vote at this meeting to change the constitution.
* Two thirds of the members shall be present at a meeting (“the quorum”) before a decision to change the constitution is taken. Any annual general meeting may vote upon such a notion, if the details of the changes are set out in the notice.

* A written notice must go out not less than fourteen (14) days before the meeting at which the changes to the constitution are going to be proposed. The notice must indicate the proposed changes to the constitution that will be discussed at the meeting.
* No amendments may be made which would have the effect of making the organization cease to exist.

**ARTICLE 13: OFFICIAL LANGUAGE OF THE ASSOCIATION**

The businesses of the Organization shall be conducted in English and any other local language.

**ARTICLE 14: AFFILIATION**

The Organization shall be affiliated to other organizations that have similar objectives.

**ARTICLE 15: OFFICIAL SEAL/STAMP**

The common seal shall be in the names of the organization. The seal shall be kept by the chairperson.

**ARTICLE 16: DISSOLUTION OF THE ORGANIZATION**

The Organization shall be dissolved under the following circumstances.

* When the Organization becomes inactive /has no more business
* When members act contrary to this constitution
* When members can no longer raise quorum

**ARTICLE 17: DISPUTE RESOLUTION**

Any dispute arising from interpretation of this constitution or out of any kind touching matters affecting **TPUR** shall first be referred to arbitrators to be appointed by the executive committee and approved by the executive committee and approved by the general meeting.

**ARTICLE 19: ADOPTION**

We members of **TPUR** group have unanimously agreed and adopted this constitution as our working document on 8th February 2016.